

January 30, 2023

JETT C. QUEBEC

Department Head

Department of Liberal Arts & Behavioral Sciences

Visayas State University

Visca, Baybay City, Leyte

Sir;

Good day!

I have learned that you need a part-time instructor in your department, and I would like to be considered for the position.

I am Karizza A. Malazarte, 24 years old. I graduated with a Bachelor of Secondary Education degree, majoring in English at Palompon Institute of Technology. I am currently pursuing my master's degree at the same institution, which now earned 36 units. I also passed my Licensure Examination for Teachers last in 2019.

I have been part of your faculty for four semesters. I handled three courses and nine sections, namely Comm 11 Purposice Communication, Humn 13n Philippine Popular CUlture, and Litr 135 Creative Writing last semester and used different teaching techniques and strategies to meet the learners' needs.

I am a passionate teacher willing to teach students the essential values, knowledge, and academic skills that they need for their development and success.

I am self-motivated and patient and can work under pressure. My credentials and educational background make me confident that I am qualified to be part of your teaching force. My qualifications will meet your standards and expectations.

Respectfully yours,

KARIZZA A. MALAZARTE

Applicant