

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

CS Form No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2 SURNAME	MARTIREZ		
FIRST NAME	VICENTE	NAME EXTENSION (JR., SR)	
MIDDLE NAME	CODOG		
3 DATE OF BIRTH (mm/dd/yyyy)	11/10/1970	16 CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country.
4 PLACE OF BIRTH	ORMOC CITY	If holder of dual citizenship, please indicate the details.	
5 SEX	☒ Male ☐ Female		
6 CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	ZONE-1 House/Block/Lot No. Street Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	5'4	ZIP CODE	6521
8. WEIGHT (kg)	78	18. PERMANENT ADDRESS	ZONE-1 House/Block/Lot No. Street Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
9. BLOOD TYPE	A	ZIP CODE	6521
10. GSIS ID NO.	CM-3881218	19. TELEPHONE NO.	N/A
11. PAG-IBIG ID NO.	121054781464	20. MOBILE NO.	09319701172
12. PHILHEALTH NO.	13-000015685-0	21. E-MAIL ADDRESS (if any)	
13. SSS NO.	0640160779		
14. TIN NO.	116-625-507		
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

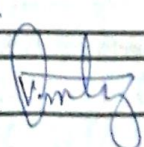
22 SPOUSE'S SURNAME	MARTIREZ		23 NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MARIA MELBA	NAME EXTENSION (JR., SR)	MELVINCE R. MARTIREZ	05/14/1995
MIDDLE NAME	ROD		JENNIFER R. MARTIREZ	01/12/1998
OCCUPATION	BRGY. KAGAWAD		MARIAN R. MARTIREZ	10/12/2007
EMPLOYER/BUSINESS NAME	BRGY. GUADALUPE BRGY. COUNCIL			
BUSINESS ADDRESS	BRGY. GUADALUPE, BAYBAY, CITY, LEYTE			
TELEPHONE NO.				
24. FATHER'S SURNAME	MARTIREZ			
FIRST NAME	CRISPOLO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	ATIENZO			
25. MOTHER'S MAIDEN NAME				
SURNAME	CODOG			
FIRST NAME	ADELAIDA			
MIDDLE NAME	ABAYON			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26 LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	ALEGRIA COMMUNITY SCHOOL	N/A	1979	1983	N/A	1983	N/A
SECONDARY	ORMOC CITY HIGH SCHOOL	N/A	1983	1987	N/A	1987	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	WESTERN LEYTE COLLEGE	2ND YEAR JUNIOR SECRETARIAL COURSE	1987	1989	N/A	1989	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	05/19/2022
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IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 10881 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	SECURITY GUARD LIC-NO R082020300348	N/A	06/18/2019	DONIA FELISA, ORMOG CITY, LEYTE	R082020300348	06/18/2022
	DRIVER'S LIC. NO. H03-04-001333	N/A	N/A	ORMOG CITY, LEYTE	H03-04-001333	11/10/2023

(Continue on separate sheet if necessary)

(If you are currently employed, please indicate your current employer's name and address. If you are not currently employed, please indicate your most recent work.) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE

DATE _____

05/19/2022

(Continue on separate sheet if necessary)

(Start from the most recent L&O training program and include only the relevant L&O training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

(Continue on separate sheet if necessary)

(Continue on separate sheet if necessary)

Only

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

39. Have you acquired the status of an immigrant or permanent resident of another country?

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

Are you a member of any indigenous group?

Are you a person with disability?

Are you a solo parent?

1. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL. NO.
MONICO C. AMIHAN	GUADALUPE BAYBAY, CITY	09089930537
ALEXANDER A. ARUNGAN	GUADALUPE BAYBAY, CITY	09267644209
DARIO LINA	VSU, BAYBAY, CITY	09166807275

ID picture taken within the last 6 months 4.5 cm. X 3.5 cm (passport size)

Computer generated or photocopied picture is not acceptable

PHOTO

I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government issued ID:

ID/Passport No.:

Date/Place of Issuance:

Signature (Sign inside the box)

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this

, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath