

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐ nd use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	CUEVAS			
FIRST NAME	JOSHUA	NAME EXTENSION (JR., SR)		
MIDDLE NAME	BACASON			
3. DATE OF BIRTH (mm/dd/yyyy)	7/22/91	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	ORMOC CITY	If holder of dual citizenship, please indicate the details.		
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female			
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:			
7. HEIGHT (m)	1.72	17. RESIDENTIAL ADDRESS	PUROK 6	
8. WEIGHT (kg)	96		House/Block/Lot No.	Street
9. BLOOD TYPE	A+			CONCEPCION
10. GSIS ID NO.	N/A		Subdivision/Village	Barangay
11. PAG-IBIG ID NO.	N/A		ORMOC CITY	LEYTE
12. PHILHEALTH NO.	13-025256196-0	ZIP CODE	City/Municipality	Province
13. SSS NO.	N/A	18. PERMANENT ADDRESS	PUROK 6	
14. TIN NO.	466-735-418-000		House/Block/Lot No.	Street
15. AGENCY EMPLOYEE NO.	N/A			CONCEPCION
			Subdivision/Village	Barangay
			ORMOC CITY	LEYTE
		ZIP CODE	City/Municipality	Province
			6541	
		19. TELEPHONE NO.	N/A	
		20. MOBILE NO.	09690707273	
		21. E-MAIL ADDRESS (if any)	joshuacuevas16@yahoo.com	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	CUEVAS		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)	
	FIRST NAME	GANESSA ROSE			NAME EXTENSION (JR., SR)
	MIDDLE NAME	GONGORA			
OCCUPATION	MEDIA PRODUCTION SPECIALIST II				
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY				
BUSINESS ADDRESS	VISCA, PANGASUGAN, BAYBAY CITY, LEYTE				
TELEPHONE NO.					
24. FATHER'S SURNAME	CUEVAS				
	FIRST NAME	JOSE			NAME EXTENSION (JR., SR)
	MIDDLE NAME	FRANSCISCO			
25. MOTHER'S MAIDEN NAME					
	SURNAME	BACASON			
	FIRST NAME	SALOME			
	MIDDLE NAME	CAMAROTE			
(Continue on separate sheet if necessary)					

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Concepcion Elementary School	Elementary	1998	2004		2004	
SECONDARY	Valencia National High School	Secondary	2004	2008		2008	
VOCATIONAL / TRADE COURSE							
COLLEGE	Visayas State University - Main Campus	Bachelor of Science in Computer Science	2009	2013		2013	
GRADUATE STUDIES							
(Continue on separate sheet if necessary)							

SIGNATURE		DATE	March 31, 2022
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Computer Science Students Society (CS ³)	2009	2013		

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	DICT-WD002 Using HTML and CSS to Design a Website	2/14/24	2/14/24	8.0	Technical	DICT - Learning Management System (LMS)
	DICT-WD001 Principles ofWeb Developmentand Introduction to HTML	2/7/24	2/7/24	8.0	Technical	DICT - Learning Management System (LMS)
	Unlocking Excellence: The 5S Revolution for Clerks and Heads at Visayas State University	11/29/23	11/29/23	8.0	Technical	Visayas State University
	Python Programming Essentials Course	10/2/23	10/6/23	40.0	Technical	Department of Information and Communications Technology (DICT) - Region 8
	Web Development for Web Developers	9/18/23	9/22/23	40.0	Technical	Department of Information and Communications Technology (DICT) - Region 8
	Cyber Security Workshop	12/18/19	12/19/19	16.0	Technical	Bienvenido S. Basal
	Laravel: Advance Training for HRMIS	10/21/19	10/22/19	16.0	Technical	Visayas State University
	Orientation Workshop Among JO Clerks & Laboratory Technicians	1/15/19	1/15/19	8.0	Technical	Office of the Director for Human Resource Management
	Target Setting Workshop	8/20/18	8/21/18	16.0	Technical	Office of the Director for Human Resource Management
	Advance Android Application Development	7/1/17	7/3/17	24.0	Technical	Income Creating Opportunities thru Technology Project
	Introduction to Android Application Development	6/6/13	6/8/13	24.0	Technical	Income Creating Opportunities thru Technology Project

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	PC Operation				Computer Science Students Society (CS ³)
	Computer Programming				
	Basketball				
	PC Troubleshooting				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	March 31, 2022
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>	
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div>	
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>	
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>	
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>	
39. Have you acquired the status of an immigrant or permanent resident of another country?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div>	
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div>	
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)			
NAME		ADDRESS	
TEL. NO.			
Winston M. Tabada		DCST, VisCA, VSU, Baybay City, Leyte	
(053) 335-2120			
Jonah Flor V. Oraño		DCST, VisCA, VSU, Baybay City, Leyte	
(053) 563-7068			
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.			
<div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div> <div>Government Issued ID: Voter's ID</div> <div>ID/License/Passport No.: 3738-0112D-G2291JBC10000</div> <div>Date/Place of Issuance: Ormoc City</div>		<div></div> <div>Signature (Sign inside the box)</div> <div></div> <div>Date Accomplished</div>	
		<div></div> <div>Right Thumbmark</div>	
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.			
<div></div> <div>Person Administering Oath</div>			