

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	CARCAJENTE		
FIRST NAME	MELVIN	NAME EXTENSION (JR., SR)	
MIDDLE NAME	PARAISO		
3. DATE OF BIRTH (mm/dd/yyyy)	09/10/1997	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	MAHAPLAG LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	☒ Male ☐ Female		
6 CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street GUADALUPE Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.61	ZIP CODE	
8. WEIGHT (kg)	55		
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	House/Block/Lot No. Street POMPONAN Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.		ZIP CODE	6521
11. PAG-IBIG ID NO.	121296703818		
12. PHILHEALTH NO.	13-202545337-2	19. TELEPHONE NO.	
13. SSS NO.	06-4522034-2	20. MOBILE NO.	+639427950842
14. TIN NO.	383-926-521	21. E-MAIL ADDRESS (if any)	carcajente.melvin.jd@gmail.com
15. AGENCY EMPLOYEE NO.			

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NAME EXTENSION (JR., SR)		
MIDDLE NAME			
OCCUPATION			
EMPLOYER/BUSINESS NAME			
BUSINESS ADDRESS			
TELEPHONE NO.			
24. FATHER'S SURNAME	CARCAJENTE		
FIRST NAME	MANUEL	NAME EXTENSION (JR., SR)	
MIDDLE NAME	TURTUGA		
25. MOTHER'S MAIDEN NAME			
SURNAME	PARAISO		
FIRST NAME	MARIFE		
MIDDLE NAME	EMPRON		
(Continue on separate sheet if necessary)			

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	POMPONAN NATIONAL ELEMENTARY SCHOOL		2005	2011		2011	none
SECONDARY	BAYBAY I CENTRAL SCHOOL	A & A TEST PASSER	2013	2013		2013	none
VOCATIONAL / TRADE COURSE							
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN AGRIBUSINESS	2016	2022		2022	none
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER IN MANAGEMENT IN AGRIBUSINESS MANAGEMENT	2024	ongoing		2026	

(Continue on separate sheet if necessary)

SIGNATURE		DATE	
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