CS Form No. 212

Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person

concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FOR<u>M</u> Print legibly. Tick appropriate boxes

) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only I. PERSONAL INFORMATION 2. SURNAME CATENZA NAME EXTENSION (JR., SR) N/A FIRST NAME HILLARY SHANE MIDDLE NAME MAGA-AN 3. DATE OF BIRTH 08/25/2000 16. CITIZENSHIP √ Filipino Dual Citizenship (mm/dd/yyyy) by birth by naturalization TACLOBAN CITY 4. PLACE OF BIRTH If holder of dual citizenship, Pls. indicate country: please indicate the details 5. SEX Male ✓ Female Married 7. RESIDENTIAL ADDRESS N/A CALVARY HILL, SERIN DISTRICT ✓ Single 6 CIVIL STATUS House/Block/Lot No Widowed Separated BARANGAY 39 N/A Other/s: Subdivision/Village Barangay TACLOBAN CITY LEYTE 7. HEIGHT (m) 1.58 City/Municipality 8. WEIGHT (kg) 63 ZIP CODE 6500 CALVARY HILL, SERIN DISTRICT 18. PERMANENT ADDRESS N/A 9. BLOOD TYPE 0+ House/Block/Lot No Street BARANGAY 39 10. GSIS ID NO. N/A N/A Subdivision/Village Barangay TACLOBAN CITY I FYTF 11. PAG-IBIG ID NO. 121248663962 City/Municipality Province 12. PHILHEALTH NO. 1302-5530-1269 ZIP CODE 6500 13. SSS NO. 06-4274387-7 19. TELEPHONE NO. N/A 14. TIN NO. 661096307 20. MOBILE NO. 09654050475 15. AGENCY EMPLOYEE NO N/A catenzahillary25@gmail.com 21. E-MAIL ADDRESS (if any) FAMILY BACKGROUND 23. NAME of CHILDREN (Write full name and list all) N/A SPOUSE'S SURNAME DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) N/A N/A FIRST NAME N/A N/A N/A MIDDLE NAME N/A OCCUPATION EMPLOYER/BUSINESS NAME N/A BUSINESS ADDRESS N/A N/A TELEPHONE NO CATEN7A 24. FATHER'S SURNAME IAME EXTENSION (JR., SR) N/A **FELIX** FIRST NAME MIDDLE NAME BALASANOS MOTHER'S MAIDEN NAME SURNAME MAGA-AN LIEZYLE FIRST NAME DARAN MIDDLE NAME (Continue on separate sheet if necessary) EDUCATIONAL BACKGROUND SCHOLARSHIP HIGHEST LEVEL/ PERIOD OF ATTENDANCE NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE YEAR ACADEMIC LEVEL UNITS EARNED HONORS RECEIVED GRADUATED (Write in full) (Write in full) (if not graduated) То REMEDIOS TRINIDAD ROMUALDEZ ELEMENTARY WITH ELEMENTARY ELEMENTARY 2013 **GRADUATED** 2013 2007 SCHOOL **HONORS** WITH LEYTE NATIONAL HIGH SCHOOL SECONDARY SENIOR HIGH SCHOOL 2013 2019 **GRADUATED** 2019 **HONORS** VOCATIONAL / N/A N/A N/A N/A N/A N/A N/A TRADE COURSE BACHELOR OF SECONDARY EDUCATION LEYTE NORMAL UNIVERSITY 2019 2023 **GRADUATED** 2023 **CUM LAUDE** COLLEGE MAJOR IN SOCIAL STUDIES GRADUATE STUDIES N/A N/A N/A N/A N/A N/A N/A **SIGNATURE** DATE

| IV. CIVIL SE | ERVICE ELIG | BILITY | | | | | | | |
|--------------------------------------------------------------------|------------------------|---------------------------|---------------------|----------------------------------------|-----------------------------------|-------------------------------------|----------------------------------------------------|----------------|---------------------|
| 27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER | | | RATING | DATE OF | 5, , 6 - 6 - 5, , , , , , , , | TION / CONFERNATION | | LICENSE (if ap | oplicable) |
| SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE | | | (If Applicable) | EXAMINATION / CONFERMENT | PLACE OF EXAMINATION / CONFERMENT | | | NUMBER | Date of Validity |
| CIVIL SERVICE COMMISSION HONOR GRADUATE ELIGIBILITY | | | PD 907 | 03/26/2024 | CANDAHUG,PALO,LEYTE | | | 100108240455 | N/A |
| PROFESSIONAL TEACHER | | | 85.4 | 03/17/2024 | TACLOBAN CITY | | | 2199687 | 08/25/2027 |
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| V W00// 5 | VDEDIENOE | | (Con | ntinue on separate sheet | if necessary) | | | | |
| | XPERIENCE ate employme | nt. Start from your recen | nt work) Descriptio | on of duties should | be indicated in the attach | ned Work Ex | xperience she | et. | |
| 28. INCLU | 28. INCLUSIVE DATES | | | DEPARTMENT / AGENCY / OFFICE / COMPANY | | SALARY/ JOB/ P MONTHLY GRADE (if | | | GOV'T |
| From | m/dd/yyyy) To | (Write in full/Do not a | | | /Do not abbreviate) | SALARY | applicable)& STEP (Format "00-0")/ INCREMENT | APPOINTMENT | SERVICE (Y/N) |
| 09/11/2024 | PRESENT | GOVERNMENT INTERNS | | DEPARTMENT OF AGRICULTURE FOVIII | | 8,910 | N/A | CONTRACTUAL | Y |
| 05/24/2021 | 01/03/2022 | INTERN CASHIE | | | OODS CORPORATION | 7,930 | N/A | CONTRACTUAL | N |
| 00/2 1/2021 | 01/00/2022 | 07.0 | •• | | | 7,000 | 1477 | CONTRACTORE | |
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| SIGNATURE | | | | | DATE | | | | |

| VI. VOLUNTARY WORK OR INVOLVEMENT I | N CIVIC / NON-GOVERNMENT | / PEOPLE / V | OLUNTARY C | RGANIZATIO | N/S | | |
|-------------------------------------------------------------|--------------------------|--------------------------------------------------|---------------------------|-----------------|---------------------------------------------|------------------------------------------------------|--|
| 29. NAME & ADDRESS OF OR (Write in full) | | INCLUSIV (mm/d | /E DATES d/yyyy) To | NUMBER OF HOURS | | POSITION / NATURE OF WORK | |
| NATURE NURTURE NETWORK - TACLOBAN CIT | ïY | 02/03/2023 | 06/13/2023 | 208.0 | F | OUNDING MEMBER /SECRETARY | |
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| | | tinue on separate s | | | | | |
| VII. LEARNING AND DEVELOPMENT (L&D) | NTERVENTIONS/TRAINING PR | | | | | | |
| 30. TITLE OF LEARNING AND DEVELOPMENT INTEL (Write in full) | | INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) | | NUMBER OF HOURS | Type of LD (Managerial/ Supervisory/ | CONDUCTED/ SPONSORED BY (Write in full) | |
| (************************************** | | From | То | | Technical/etc) | (************************************** | |
| BASIC COMPUTER LITERACY | | 10/07/2024 | 10/17/2024 | 80.0 | Technical | ELTECH LEARNING HUB | |
| CHILD PROTECTION ELEARNING COURSE FOR EDU | CATORS | 05/13/2024 | 06/30/2024 | 136.0 | Techinical | (MOOC) STAIRWAY FOUNDATION INC. | |
| WEBINAR-WORSHOP ON BRIDGING CULTURES:ONE | SPEECH AT A TIME | 11/12/2022 | 11/12/2022 | 2.0 | Technical | UP LOS BANOS COLLEGE, LAGUNA | |
| WEBINAR ON INTEGRATING ACTIVE LEARNING APP | ROACHES | 08/29/2022 | 08/29/2022 | 8.0 | Technical | GOV. ALFONSO D. TAN COLLEGE | |
| WEBINAR SERIES ON RESEARCH IS LAYF: HOW TO | | 05/02/2022 | 05/19/2022 | 12.0 | Technical | UP LOS BANOS COLLEGE, LAGUNA | |
| WEBINAR ON RESEARCH CONVERSATIONS: ETHICS | SERIES 2021 | 03/25/2022 | 03/25/2022 | 5.0 | Technical | UP OPEN UNIVERSITY | |
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| AND OTHER INFORMATION | (Cont | tinue on separate s | sheet if necessary) | | | | |
| VIII. OTHER INFORMATION | NON | ACADEMIC DISTIN | ICTIONS / RECOG | NITION | | MEMBERSHIP IN ASSOCIATION/ORGANIZATION | |
| 31. SPECIAL SKILLS and HOBBIES | 32. | (Write in full) | | | | | |
| HIGHLY ORGANIZED AND CREATIVE | N/A | | | | | Philippine Association for Teachers and Educators | |
| TIME MANAGEMENT SKILLS | | | | | | Nature Nurture Network | |
| COMPUTER LITERATE | | | | | | | |
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| | (Cont | tinue on separate s | sheet if necessary | <u> </u> | | | |
| SIGNATURE | | | | DA | ATE | | |

| J4. | chief of bureau or office or to the person who has immediate Bureau or Department where you will be appointed, a. within the third degree? | ☐ YES ☑ |] NO | | |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|----------------------------------|--------------------------------------|--|
| | b. within the fourth degree (for Local Government Unit - Care | ☐ YES ☑ If YES, give details: | NO | | |
| 35. | a. Have you ever been found guilty of any administrative offe | ☐ YES ☑ If YES, give details: | NO | | |
| | b. Have you been criminally charged before any court? | YES If YES, give details: Date Filed: Status of Case/s: | NO NO | | |
| 36. | Have you ever been convicted of any crime or violation of an by any court or tribunal? | YES [If YES, give details: | ✓ NO | | |
| 37. | Have you ever been separated from the service in any of the retirement, dropped from the rolls, dismissal, termination, enout (abolition) in the public or private sector? | ✓ YES | | | |
| 38. | a. Have you ever been a candidate in a national or local election)? | ☐ YES If YES, give details: | ☑ NO : | | |
| | b. Have you resigned from the government service during the election to promote/actively campaign for a national or local | ☐ YES ☑ NO If YES, give details: | | | |
| 39. | Have you acquired the status of an immigrant or permanent | ☐ YES ☑ NO If YES, give details (country): | | | |
| 40. | Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag | na Carta for Disabled Persons (RA | | | |
| _ | 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), | please answer the following items: | | | |
| a. | Are you a member of any indigenous group? | YES If YES, please specify: | ✓ NO | | |
| b. | Are you a person with disability? | YES If YES, please specify II | V NO D No: | | |
| C. | Are you a solo parent? | YES If YES, please specify II | ✓ NO D No: | | |
| 41. | REFERENCES (Person not related by consanguinity or affinity to applicant | t /appointee) | | | |
| | NAME | ADDRESS | TEL. NO. | | |
| | KATRIN R. GALLO, LPT | TACLOBAN CITY | 9679306246 | (a) (b) | |
| | MARK NIEL R. BERTIS, LPT | ALANG-ALANG, LEYE | 9384769714 | (A) | |
| 10 | REGIEN M. GAMBA, LPT | JARO, LEYTE | 9950032524 | | |
| 42. | I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertine Philippines. I authorize the agency head/authorized repre I agree that any misrepresentation made in this docu administrative/criminal case/s against me. | ent laws, rules and regulations of the lesentative to verify/validate the contents | Republic of the s stated herein. | CATENZA, HILLARY SHANE MAGA-AN PHOTO | |
| | overnment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) | 0 | | | |
| | LEASE INDICATE ID Number and Date of Issuance overnment Issued ID: PRC ID | catinga | | | |
| ╽┢ |)/License/Passport No.: 2199687 | | | | |
| lH | ate/Place of Issuance: JUNE 06,2024-TAC. CITY | ox) | | | |
| L | JOHN DOC OF ISSUANCE. | Date Accomplished | | Right Thumbmark | |
| | SUBSCRIBED AND SWORN to before me this | , affiant exhibit | ting his/her validly issued g | overnment ID as indicated above. | |
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| | | Person Administering Oat | h | | |