

January 19, 2024

DR. DANIEL LESLIE S. TAN

Officer-In-Charge
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

Thru:

DR. EDGARDO E. TULIN

NAPB CHAIRMAN
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

Dear **Dr. Tan**,

I am **JERIC N. LUMANTA**, and I'm writing to you to express my interest in any open positions at Visayas State University (VSU).

I come with a great attitude, and I am a hardworking individual. I have eight (8) years of total work experience in this institution at the Supply and Property Office (SPO). I will ensure that I will live up to your expectations and won't let you down. Let me assure you that you won't regret hiring me.

I am available to start work immediately and would welcome the opportunity to discuss my application further. Please find attached my updated resume for your review. I look forward to hearing from you soon. Thank you for considering my application.

Respectfully,


JERIC N. LUMANTA
Applicant