CS Form No. 212 Revised 2017	DEDOC							
	PEKSU	DNAL DAT	ra s	HE	ET			
oonoonica.	ntation made in the Personal Data Sheet and						case/s again	st the person
READ THE ATTACHED GUIDE Print legibly. Tick appropriate boxe	DE TO FILLING OUT THE PERSONAL DATA  ves () and use separate sheet if necessary. Indice	SHEET (PDS) BEFORE ACC cate N/A if not applicable. DO N	OT ABBREVIA	THE PO	1. CS ID N	CONTRACTOR OF THE PARTY OF THE	(Do no	t fill up. For CSC use onl
I. PERSONAL INFORMATI		7000 107 17	OT FACE.			NO.	(50	fill up. For Ooo too or.,
2. SURNAME	CASPE							
FIRST NAME	STEPHANIE MAE					NAME EXTENSION (	(JR., SR)	
MIDDLE NAME	NONE							
DATE OF BIRTH     (mm/dd/yyyy)	12/15/1990	16. CITIZENSHIP						
4. PLACE OF BIRTH	TONDO, MANILA	If holder of dual citize	enship,			<ul><li>by birth</li><li>Pls. indicate</li></ul>	by nature country:	alization
5. SEX	☐ Male ✓ Female	please indicate the d	letails.			-2-10-2		~
6 CIVIL STATUS	Single Married Widowed Separated Other/s:	17. RESIDENTIAL ADDRESS		se/Block/Lot No.			MAGSAYSAY Street 15	
7. HEIGHT (m)	1.5	-		division/Villa DOLORES			Barangay EASTERN SA	
8. WEIGHT (kg)	50	ZIP CODE	City	y/Municipal	ity	2047	Province	First
9. BLOOD TYPE	O+	18. PERMANENT ADDRESS				6817	MAGSAYSA	.,
10. GSIS ID NO.	N/A		House	se/Block/Lot	No.	-20	Street 15	
11. PAG-IBIG ID NO.	121196691486			division/Villa			Barangay EASTERN SAI	
12. PHILHEALTH NO.				y/Municipali			Province	AR
13. SSS NO.	13-025470325-8 34-6685407-5	ZIP CODE				6817		-
13. SSS NO. 14. TIN NO.		19. TELEPHONE NO.				N/A		
	700-874-424-000	20. MOBILE NO.				09466362142	100	-1
15. AGENCY EMPLOYEE NO.  II. FAMILY BACKGROUND	N/A	21. E-MAIL ADDRESS (if any)		cas	pestep	haniemae26@	gmail.com	n
22. SPOUSE'S SURNAME	) N/A		Too water of OH					
FIRST NAME	N/A N/A	NAME EXTENSION (JR., SR)	23. NAME of CH	CHILDREN (Write full name and list all)  RAEKA LOUISE TAPAY				BIRTH (mm/dd/yyyy)
MIDDLE NAME	N/A			KALKA	LOUISE 1A	PAY		5/3/2012
OCCUPATION OCCUPATION	N/A N/A							
EMPLOYER/BUSINESS NAME	N/A							
BUSINESS ADDRESS	N/A						==	
TELEPHONE NO.	N/A							
24. FATHER'S SURNAME	N/A N/A							
FIRST NAME	N/A	NAME EXTENSION (JR., SR)						
MIDDLE NAME	N/A					•		
25. MOTHER'S MAIDEN NAME	NA							
SURNAME	CASPE					14m III		
FIRST NAME	NOEMI			_				-
MIDDLE NAME	BUSA				Continue	on separate sheet if n		
II. EDUCATIONAL BACKG					Outuner	Oh separate sireet is it	lecessary)	
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE (Write in full)	E/COURSE	ATTENDANCE (		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
ELEMENTARY	DOLORES CENTRAL ELEMENTARY SCHOOL	ELEMENTARY		1995	2003	N/A	2003	GRADUATED
SECONDARY	DOLORES NATIONAL HIGH SCHOOL	HIGH SCHOOL		2003	2007	N/A	2007	GRADUATED
VOCATIONAL / TRADE COURSE	N/A	N/A		N/A	N/A	N/A	N/A	N/A
COLLEGE	MATER DIVINAE GRATIAE COLLEGE	BACHELOR OF ELEMENTARY	EDUCATION	2019	2023	N/A	2023	GRADUATED

N/A N/A N/A N/A DATE FEBRUARY 17, 2025 CS FORM 212 (Revised 2017), Page 1 of 4

N/A

GRADUATE STUDIES

SIGNATURE

N/A

N/A

N/A

2023

GRADUATED

SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE  RATING (If Applicable)  EXAMINATION / CONFERMENT  PLACE OF EXAMINATION / CONFERMENT  NUMBER  FASTERN SAMAR NATIONAL COMPREHENSIVE		RVICE ELIGIBI			DATE OF	Co leic hat is			LICENSE (if ap	oplicable)
BARANGAY ELGBILITY / DRIVERS LICENSE  (IT Applicable)  R7.28  3/3/2024  EASTERN SAMAR NATIONAL COMPREHENSIVE HIGH SCHOOL/ CIVIL SERVICE FIELD OFFICE 371144  ALANG-ALANG, BORONGAN CITY  3/1144  EASTERN SAMAR NATIONAL COMPREHENSIVE HIGH SCHOOL/ CIVIL SERVICE FIELD OFFICE 371144  ALANG-ALANG, BORONGAN CITY  WORK EXPERIENCE  INCLUSIVE DATES (white in full Do not abbreviate)  POSITION TITLE (White in full Do not abbreviate)  POSITION TO POSITION T	CAREER				The second secon	PLACE OF EXAMINA	TION / CONFER	RMENT	LICENSE (II a)	Date (
### 128   3/3/2024   HIGH SCHOOL CIVIL SERVICE FIELD OFFICE ALANG-ALANG, BORONGAN CITY   371144	/It Applicable)			(If Applicable)	The second secon	TO TO E OF ENGINEER	monty doin En		NUMBER	Validit
WORK EXPERIENCE    Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.    INCLUSIVE DATES (mm/dd/yyyy)	CARRER SERVICE EXAMINATION - PAPER AND PEN TEST (PROFESSIONAL LEVEL)  87.28		3/3/2024	HIGH SCHOOL/ CIVIL SERVICE FIELD OFFICE			371144	N/A		
WORK EXPERIENCE    Support   Start from your recent work  Description of duties should be indicated in the attached Work Experience sheet.    INCLUSIVE DATES (mm/dd/yyyy)										
NORK EXPERIENCE    No.										
INCLUSIVE DATES	NORK EX	(PERIENCE		(Co	ntinue on separate shee	t if necessary)		3 4 May 3 7		
POSITION TITLE			Start from your recent	work) Description	n of duties should b	e indicated in the attache	d Work Expe	erience sheet.		
12/31/2024   12/31/2024   DATA MANAGEMENT OFFICER   RESOURCES   20,404.00   N/A   CONTRACTUAL	(mm/	/dd/yyyy)						GRADE (if applicable) & STEP (Format "00-0")/		GOV' SERVIO (Y/ N
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES   RE	/31/2024	12/31/2024	DATA MANAGEMEN	T OFFICER	300000 A-000000 0130000 0200 0000		20,404.00	N/A	CONTRACTUAL	N
12/31/2023   12/31/2023   FOREST PROTECTION OFFICER   DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES   RESOURCE	16/2024	6/30/2024	DATA MANAGEMEN	T OFFICER	DEPARTMENT OF E	NVIRONMENT AND NATURAL				N
RESOURCES   12/31/2022   BARANGAY SECRETARY   BARANGAY 11, POBLACION. DOLORES EASTERN   6,500.00   N/A   CONTRACTUAL	//3/2023		FOREST PROTECTION	N OFFICER	DEPARTMENT OF E	NVIRONMENT AND NATURAL				N
12/31/2018   12/31/2022   BARANGAY SECRETARY   SAMAR   6,500.00   N/A   CONTRACTUAL										
12/31/2017   12/31/2017   OFFICE SUPPORT STAFF   DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES   10,500.00   N/A   CONTRACTUAL	-					NVIRONMENT AND NATURAL				N
1/3/2017   9/30/2017   OFFICE SUPPORT STAFF   RESOURCES   7,000.00   N/A   CONTRACTUAL     1/3/2017   O6/30/2017   DOCUMENTOR   DEPARTMENT OF ENVIRONMENT AND NATURAL   RESOURCES   6,500.00   N/A   CONTRACTUAL     1/3/2015   O2/28/2017   ENCODER   J2G PRINTING CENTER   3,000.00   N/A   CONTRACTUAL     1/3/2011   O7/31/2011   SALES CLERK   MISMO BOTIKA   3,000.00   N/A   CONTRACTUAL	0/2/2017	12/31/2017	OFFICE SUPPOR	T STAFF	DEPARTMENT OF E	NVIRONMENT AND NATURAL	10,500.00	N/A	CONTRACTUAL	N
	7/3/2017	9/30/2017	OFFICE SUPPOR	T STAFF		7,000.00	N/A	CONTRACTUAL	N	
4/30/2015         02/28/2017         ENCODER         J2G PRINTING CENTER         3,000.00         N/A         CONTRACTUAL           2/6/2011         07/31/2011         SALES CLERK         MISMO BOTIKA         3,000.00         N/A         CONTRACTUAL	4/3/2017	06/30/2017	DOCUMENT	OR			6,500.00	N/A	CONTRACTUAL	N
2/6/2011 07/31/2011 SALES CLERK MISMO BOTIKA 3,000.00 N/A CONTRACTUAL	/30/2015	02/28/2017	ENCODER	2		3,000.00	N/A	CONTRACTUAL	N	
	2/6/2011	07/31/2011	SALES CLE	RK						N
			!							
			-							
						-				
(Continue on separate sheet if necessary)					ntinue on separate shee	t if necessary)			L	

29. NAME & ADDRESS OF		INCLUSIVE DATES						
(Write in f		(mm/dd/yyyy)  From To		NUMBER OF HOURS	POSITION / NATURE OF WORK			
i.	,	N/A	N/A	N/A			N/A	
	-							
		Continue on sepa	THE RESERVE OF THE PERSON NAMED IN					
II. LEARNING AND DEVELOPMENT ( tart from the most recent L&D/training program an					utive/Managerial po	sitions)		
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		(mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)		CONDUCTED/ SPONSORED BY (Write in full)	
LEADERSHIP SUMMIT: BRIDGING C	AREER PATH TOWARDS	From	To			_		
EXCELLENC PHILIPPINE GOVERNMENT ELECTRON	E	08/12/2022	08/12/2022	8	FOUNDATION		OMMISSION ON HIGHER EDUCATION	
TRAINING FOR BI		11/22/2019	11/23/2019	16	TECHNICAL	PH	ILIPPINE GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM	
RIENTATION/WORKSHOP ON GEO-REFI PROJECTION OF MAPS USIN		7/20/2017	7/22/2017	27	TECHNICAL	DEPAR	TMENT OF ENVIRONMENT AND NATURAL RESOURCES	
COMPUTER LITE	RACY	12/19/2016	12/30/2017	80	TECHNICAL	TECHNIC	AL EDUCATION AND SKILLS DEVELOPME AUTHORITY	
					1	7. 150		
						0.08	al in the second	
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The state of the s								
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	12 1	,				orac a B	A	
							4.5	
	1							
	STATE OF THE STATE	Continue on sepa	rate sheet if neces	ssanvi	1000			
III. OTHER INFORMATION								
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)  33. MEMBERSHIP IN ASSOCIATION/ORG (Write in full)				MBERSHIP IN ASSOCIATION/ORGANIZATIO (Write in full)			
COMMUNICATION	N/A N/A							
ABILITY TO WORK UNDER PRESSURE							, 18	
LEADERSHIP								
ADAPTABILITY								
SIGNATURE	- dala	Continue on sepa	ate sheet if neces		RUARY 17, 202	5	CS FORM 212 (Revised 2017), Page 3 of	
						-	12 provided 2011), Page 3 01	

34. Are you related by consanguinity or affinity to the appoin chief of bureau or office or to the person who has immed Bureau or Department where you will be apppointed, a. within the third degree?  b. within the fourth degree (for Local Government Unit - to the person who has immediately applicately as a supposition of the person who has immediately applicately as a supposition of the person who has immediately applicately as a supposition of the person who has immediately applicately appli	YES NO YES NO If YES, give details:					
35. a. Have you ever been found guilty of any administrative	☐ YES ☑ NO If YES, give details:					
b. Have you been criminally charged before any court?	☐ YES ☑ NO  If YES, give details:  Date Filed:  Status of Case/s:					
36. Have you ever been convicted of any crime or violation of court or tribunal?	of any law, decree, ordinance or regulation by any	☐ YES ☑ NO If YES, give details:				
37. Have you ever been separated from the service in any o dropped from the rolls, dismissal, termination, end of ten public or private sector?		YES NO If YES, give details: FINISHED CONTRACT				
a. Have you ever been a candidate in a national or local election)?      b. Have you resigned from the government service during	☐ YES ☑ NO If YES, give details: ☐ YES ☑ NO					
election to promote/actively campaign for a national or log.  39. Have you acquired the status of an immigrant or perman	If YES, give details:  YES NO If YES, give details (country):					
<ul> <li>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) (c) Solo Parents Welfare Act of 2000 (RA 8972), please</li> <li>a. Are you a member of any indigenous group?</li> <li>b. Are you a person with disability?</li> <li>c. Are you a solo parent?</li> </ul>	If YES					
41. REFERENCES (Person not related by consanguinity or affinity to applied	cant /appointee)					
NAME	ADDRESS	TEL. NO.				
FOR. FLORDELIZA C. DELA CRUZ	TACLOBAN CITY	9162714996				
FOR. IAN C. ALMAZAN	DOLORES, EASTERN SAMAR	9261007432				
GIANNA CERNA ALMAZAN	BAYBAY CITY, LEYTE					
42. I declare under oath that I have personally accomplis statement pursuant to the provisions of pertinent laws, agency head / authorized representative to verify/validat this document and its attachments shall cause the filing	rules and regulations of the Republic of the Philippe the contents stated herein. I agree that any misre	pines. I authorize the				
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)  PLEASE INDICATE ID Number and Date of Issuance  Government Issued ID: DRIVERS LICENSE  ID/License/Passport No.: H04-24-001544  Date/Place of Issuance: JUNE 7, 2024/BORONGAN CITY	Signatur (Sign inside the box)  FERDARY 17, 2025  Date Accomplished	Right Thumbmark				
SUBSCRIBED AND SWORN to before me this	his/her validly issued government ID as indicated above.  JIT					
		CS FORM 212 (Revised 2017), Page 4 of 4				