

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal cases against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** (Do not fill up. For CSC use only.)

I. PERSONAL INFORMATION

2. SURNAME	BARBOSA		NAME EXTENSION (JR, SR)	N/A
FIRST NAME	CHARITA			
MIDDLE NAME	DANIEL			
3. DATE OF BIRTH (mm/dd/yyyy)	10/30/1994	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization P/s. Indicate country:	
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.		
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	17. RESIDENTIAL ADDRESS		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:			
7. HEIGHT (m)	1.63	ZIP CODE	6523	
8. WEIGHT (kg)	65	18. PERMANENT ADDRESS		
9. BLOOD TYPE				
10. GSIS ID NO.	N/A			
11. PAG-IBIG ID NO.	121102497186			
12. PHILHEALTH NO.	12-051353528-2	ZIP CODE	6523	
13. SSS NO.	06-3429983-4	19. TELEPHONE NO.	N/A	
14. TIN NO.	729-974-366-000	20. MOBILE NO.	0951-512-4794 0926-454-3909	
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	charitabarbosas88@gmail.com	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	N/A	DATE OF BIRTH (mm/dd/yyyy)	N/A
FIRST NAME	N/A	NAME EXTENSION (JR, SR)				
MIDDLE NAME	N/A					
OCCUPATION	N/A					
EMPLOYER/BUSINESS NAME	N/A					
BUSINESS ADDRESS	N/A					
TELEPHONE NO.	N/A					

24. FATHER'S SURNAME	BARBOSA				
FIRST NAME	CESAR	NAME EXTENSION (JR, SR)			
MIDDLE NAME	MENDEZ				
25. MOTHER'S MAIDEN NAME					
SURNAME	DANIEL				
FIRST NAME	EVANGELINE				
MIDDLE NAME	PINOTE				

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED (if not completed)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From To			
ELEMENTARY	GUADALUPE ELEM.SCHOOL	PRIMARY EDUCATION	2001 2007	COMPLETED	2011	N/A
SECONDARY	BUNGA NATIONAL HIGH SCHOOL	HIGH SCHOOL	2007 2011	COMPLETED	2014	N/A
VOCATIONAL / TRADE COURSE	FRANCISCAN COLLEGE	PROF-EDUCATION(SUPPLEMENTAL)	January 2022 On-going	On-going	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN AGRICULTURE	2011 2018	COMPLETED	2018	N/A
GRADUATE STUDIES	N/A	N/A	N/A N/A N/A	N/A	N/A	N/A

SIGNATURE

DATE

03-30-2022

NAME & ADDRESS OF ORGANIZATION
(Write in full)

(Continue on separate sheet if necessary)

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

(Continue on separate sheet if necessary)

31.	SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
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Continue on separate sheet if necessary

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to chief of bureau or office or to the person who has immediate supervision over you in the Bureau or Department where you will be appointed.

- a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO
☐ YES ☒ NO
If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense?

☐ YES ☒ NO
If YES, give details: _____

b. Have you been criminally charged before any court?

☐ YES ☒ NO
If YES, give details: _____
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO
If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES ☐ NO
If YES, give details: _____
FINISHED CONTRACT

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO
If YES, give details: _____
☐ YES ☒ NO
If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO
If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following

- a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES ☒ NO
If YES, please specify: _____
☐ YES ☒ NO
If YES, please specify ID No: _____
☐ YES ☒ NO
If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL. NO.
ANGELITA L. PARADERO	NEGROS	034-703-1971
SHEILLO CATORCE	BAYBAY CITY	0918733949
VIRGINIA PACURIB	BAYBAY CITY	09510453648

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal cases against me.



PHOTO

Government issued ID (i.e. Passport, SSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government issued ID: TIN ID

ID/License/Passport No.: 729-974-366-000

Date/Place of Issuance: 09/20/2019

Signature (Sign inside the box)

09/26/2022
Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath