

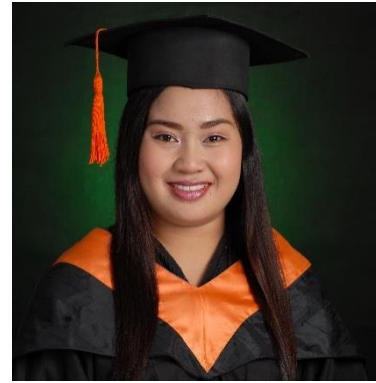
CURRICULUM VITAE

Bug-atan, Marjorie B.

Permanent Address: Brgy. Uguis, Mahaplag Leyte

0999-429-8720

marjoriebugatan7@gmail.com



Objective: To be able to acquire a suitable job opportunity where I could apply and utilize my knowledge, skills and experiences for the betterment of the institution applied.

Skills: Possesses good management communication and coordination skills, can socialize with other people and flexible in adapting to new environments.

Personal Background:

Date of Birth:	September 18, 1995
Place of Birth:	Baybay City, Leyte
Permanent Address:	Brgy. Uguis, Mahaplag, Leyte
Age:	26
Status:	Single
Religion:	Roman Catholic
Height:	5'3
Weight:	60
Citizenship:	Filipino
Name of Mother:	Mariza B. Bug-atan
Name of Father:	Jose D. Bug-atan
Dialects/Language Spoken:	English, Bisaya, Tagalog

Educational Attainment:

Elementary Education

St. Brigids Girls National School
Cabinteely, Dublin, Ireland
2002 - 2008

Secondary Education

Mahaplag National High School
Brgy. San Isidro, Mahaplag, Leyte
2008 – 2012

College Education

Bachelor of Science in Hotel, Restaurant and
Tourism Management
Visayas State University College
Visca, Baybay City, Leyte
2012 – 2016

2nd College Degree Course
(Supplementary)

Bachelor of Science in Secondary Education
Major in English
Franciscan Immaculate Concepcion College
Baybay City, Leyte, Philippines
2019 - 2020

Training:

Housekeeping Attendant/ Coordinator

September 21 – October 8, 2016

Purchasing Clerk

June 22 – September 20, 2016
Quest Hotel and Conference Center Cebu
Archbishop Reyes Ave., Cebu City, Cebu

Exposures:

Catering attendant

December 20-25, 2014

Pauleen's Catering Services

Sitio. Visinal, Brgy. Upper, Mahaplag, Leyte

Food and Beverage Attendant

August 15 – September 6, 2014

Bistro Bai Restaurant

St. Real, Ormoc City, Leyte

Housekeeping Attendant

December 23-30, 2013

Visayas State University (VSU) HOSTEL

VSU, Visca, Baybay City, Leyte

Seminars and Workshops Attended:

December 3, 2021

Certificate of attendance

CME Faculty and Staff Consultation on the Implementation of
Limited Face-to-Face Classes on All Programs

Visayas State University, Visca Baybay City, Leyte.

(Held Virtually)

August 23, 2021

Certificate of attendance

Managing and Organizing Social Activities and Events under the
New Normal.

Department of Information and Communications Technology

Mindanao Cluster 2 (Held Virtually)

July 28, 2021	<p>Certificate of attendance</p> <p>The Future of Education: “Helping Teachers Stay Relevant”</p> <p>Singapore (Held Virtually)</p>
May 20, 2021	<p>Certificate of attendance</p> <p>“Food Safety and Hygiene Seminar”</p> <p>Manila, Philippines</p>
September 7, 2019	<p>Certificate of Active Participation</p> <p>“Stress Management Seminar”</p> <p>Franciscan Immaculate Concepcion College, Audio Visual Room</p> <p>BayBay City, Leyte, Philippines</p>
August 30, 2018	<p>Certificate of Participation</p> <p>2nd TVET Administrator and Assessment Center Managers Meeting</p> <p>La Rica Hotel</p> <p>Tacloban City, Leyte, Philippines</p>
August 29, 2018	<p>Certificate of Participation</p> <p>The Deployment of Technical Educational and Skills Development Authority (TESDA) Technology Management Information System (T2MIS)</p> <p>La Rica Hotel</p> <p>Tacloban City, Leyte, Philippines</p>
June 21, 2018	<p>Certificate of Participation</p> <p>Special meeting for TVI’s in District III, IV, and V re: Mass Graduation for 2018 Train for Work Scholarship Program</p> <p>Western Leyte College, Conference room</p> <p>Ormoc City, Leyte</p>

February 19, 2016	<p>Event Organizer</p> <p>“Pasundayag sa Gugma” Sonata ko, Handog mo” Post Valentine Concert.</p> <p>Visayas State University Gymnatorium, Visca, Baybay City, Leyte</p>
February 28, 2015	<p>“Business and Strategy Innovation”</p> <p>VSU Convention Hall, Visca, Baybay City Leyte</p>
September 26-28, 2014	<p>1st Hospitality and Tourism Youth Conference - Region 8</p> <p>VSU Convention Hall, Visca, Baybay City, Leyte</p>
March 01, 2014	<p>“Personality Development and Social Graces Seminar”</p> <p>VSU Center of Continuing Education</p> <p>Visca, Baybay City, Leyte</p>
February 15, 2014	<p>“Proper Food Handling and Safety in the Food Production Area”, Department of Consumer and Hospitality Mgmt</p> <p>Visayas State University, Visca, Baybay City, Leyte</p>
September 08, 2013	<p>“The Latest Trend in Hospitality and Tourism seminar”</p> <p>Hotel Fortuna, Borromeo Street, Cebu City, Philippines</p>

Awards/Special Citation:

National Certificate Level 2

Technical Educational and Skills Development Authority
Agricultural Crop Production NC II
Godoy's Gold Farm
Brgy. Kan-ipa, Baybay City, Leyte
September 9, 2019.

National Certificate – II, Food and Beverage Services

Technical Educational and Skills Development Authority
Visayas State University, Visca, Baybay City, Leyte
October 18 – 19, 2015

3rd Placer, Case Study Presentation of the Management 101 Students

Center for Continuing of Education (CCE) Hall, VSU, Visca, Baybay City, Leyte
October 4, 2013

Certificate of Recognition in grateful appreciation for the invaluable and unconditional Services as Encoder in the School Publication “The light seekers Volume XIV No. “

Mahaplag Gymnasium, Mahaplag, Leyte.
29th Day of March 2012

Employment History:

Part-Time Instructor

April 5, 2021 – January 28, 2022
Department of Tourism Hospitality
Management
Visayas State University
Visca, Baybay City, Leyte.

TESDA Officer/ School Supervisor

May 29, 2018 – June 15, 2019

Acedilla Technological Institute, Inc.

Santo. Nino Village, Baybay City, Leyte.

Purchasing Clerk/ officer

April 19, 2016 - March, 2017

Quest Hotel and Conference Center Cebu

Archbishop Reyes Ave., Cebu City, Cebu

Character References:

Ms. Magnolia C. Lao

Asst. Professor

Department of Consumer and Hospitality Management

Visayas State University, Visca, Baybay City, Leyte

Mobile no. 09271275883

Email Add: magslao@yahoo.com

Ms. Hannah Mae E. Quimbo

Instructor

Department of Consumer and Hospitality Management

Visayas State University, Visca, Baybay City, Leyte

Mobile no. 09557526481

Email Add: hannahmae.quimbo@vsu.edu.ph

Mr. Lawrence Bering

P. Rodriguez St. Looc, Lapu Lapu City

lawrencejohnbering@gmail.com

099748019897

Ms. Klenee Grace A. Acedilla

School Principal/ Admin Head

Acedilla Technological Institute Inc.

42. A Mabini Street. Baybay City, Leyte

Mobile no. 09563593230

Email Add: Missentrepreneur_08@yahoo.com