

January 12, 2024

President

Visayas State University
Visca, Baybay City, Leyte

Dear Maam / Sir,

Good Day!

I learned from a reliable source that the Visayas State University (VSU) is in need of a driver. I would like to apply for the said position.

I started working as a personal driver since 2004 and was employed by Blue Star Corp. from 2018 – 2019 and later transferred to LMBaltonado Construction as driver and heavy equipment operation (backhoe, boom truck, self-loading truck and transit mixer) other that driving I also have skills in operating chainsaw which I learned from my father since I was 19 years old.

Currently, I am hired as chainsaw operator at the General Services Division (GSD) on Job Order status to conduct clearing operations of fallen trees.

I am willing to undergo an interview and other requirements at your most convenient time.

Thank you very much.

Respectfully yours



ELENO V. GIOMAN
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