

February 24, 2025

ROTACIO S. GRAVOSO

Vice President for Academic Affairs
Visayas State University
Visca, Baybay City, Leyte

Dear Sir,

I am writing to express my intent to apply for the **Instructor III** position (**Job Code: ZDEXLG**) currently posted. Since August 1, 2024, I have been serving as an Instructor I in the Department of Civil Engineering, actively engaging in teaching, and student mentorship.

I hold a Master's Degree in Civil Engineering from Eastern Visayas State University (July 2023) and have been teaching civil engineering subjects in higher education since August 2019. My industry experience has also given me valuable insights into construction project management and quality assurance.

Beyond teaching, I am committed to academic excellence and community engagement, striving to equip future engineers with both technical skills and social responsibility. Given my experience and dedication, I am eager to contribute further in this role.

I have attached my Personal Data Sheet (PDS) and supporting documents for your review. I look forward to your response.

Thank you, and God bless.

Yours sincerely,


LORIE MAE R. BELLO