

VISAYAS STATE UNIVERSITY  
PERSONAL DATA SHEET

☐ For Job Order Workers



Print legibly. Mark appropriate boxes with " ☒ " and use separate sheet if necessary.

1. SURNAME		S   T   A   .   I   G   L   E   S   I   A																							
FIRST NAME		C   H   R   I   S   T   O   P   H   E   R     J   O   H   N																							
MIDDLE NAME		M   O   N   T   E   R   O   L   A												2. NAME EXTENSION (e.g. Jr., Sr.)											
3. DATE OF BIRTH (mm/dd/yyyy)				04/15/1979				11. PRESENT ADDRESS				#446 Brgy. Kilim, Baybay City, Leyte													
4. PLACE OF BIRTH				Baybay City, Leyte																					
5. SEX				<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female																					
6. CIVIL STATUS				<input type="checkbox"/> Single <input type="checkbox"/> Widowed <input checked="" type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Others, specify _____								12. ZIP CODE				6521									
												13. TEL. NO./CEL. NO.				09232934750									
												14. PHILHEALTH NO.				13-050086098-8									
7. CITIZENSHIP				Filipino				9. WEIGHT (kg)				72 kg		15. TIN				304-124-774							
8. HEIGHT (m)				1.67 m				10. BLOOD TYPE				AB		16. PAG-IBIG ID NO.				1210-8478434-5							
17. SPOUSE'S SURNAME FIRST NAME MIDDLE NAME		CORONADO												18. NAME OF CHILD (Write full name and list all)								DATE OF BIRTH (mm/dd/yyyy)			
		JESSICA												KRISTOFF AFRED C. STA. IGLESIA								AUGUST 27, 2019			
		DECENA												N/A								N/A			
19. HIGHEST EDUCATIONAL ATTAINMENT  (Please check and underline the specific)				[ ] Elementary (Grade _____ / Graduated)																					
				[ ] High School (1st, 2nd, 3rd, 4th, Graduated)																					
				[x] College (1st, 2nd, 3rd, 4th, <u>Graduated</u> ) Degree: <u>BSOA - MANA GEME VT</u>																					
				[ ] Graduate Studies: _____ Degree: _____																					
20. CAREER SERVICE ELIGIBILITY				<input type="checkbox"/> Professional <input checked="" type="checkbox"/> Sub-Professional <input type="checkbox"/> Others, Specify: _____																					
21. WORK EXPERIENCE INCLUSIVE DATES (mm/dd/yyyy)				POSITION TITLE (Write in full)				DEPARTMENT / AGENCY / OFFICE / COMPANY /PROJECT (Write in full)				SALARY (Daily or Monthly)		STATUS OF APPOINTMENT (Perm/Temp/ Job Order)		GOV'T SERVICE (Yes / No)									
From		To																							
7/18/2022		Present		ADMIN AIDE III				ACCOUNTING DEPT, VISAYAS STATE UNIVERSITY				13,266.00		Job Order		Y									
8/4/2021		12/31/2021		TEAM SUPERVISOR				PHILIPPINES STATISTICS AUTHORITY				12,000.00		Contractual		Y									
3/16/2021		05/29/2021		OPERATIONS MANAGER				TOMAS CAR ACCESSORIES ANDE SERVICES				20,000.00		Contractual		N									
6/1/2019		09/16/2019		SENIOR SALES MARKETING EXECUTIVE				DUNHAM-BUSH INTERNATIONAL SALES AND SERVICES INC				20,000.00		Contractual		N									
10/13/2018		04/14/2019		REPAIR AND MAINTENANCE SUPERVISOR				ACRO DISTRIBUTION NETWORK, INC				15,000.00		Contractual		N									
8/27/2016		09/28/2018		BUSINESS DEVELOPMENT SPECIALIST				KLENCOPHIL INTERNATIONAL, INC				13,000.00		Contractual		N									
22. SPECIAL SKILLS (i.e. computer skills, typing, welding, plumbing, carpentry, auto mechanic, driving, et. al.)				Proficiency (Please check)														REMARKS							
				Highly Skilled				Average				Fair													
Computer Skills (MS Word, Excel & Power point)				√																					
23. RELEVANT TRAININGS SEMINAR/WORKSHOP ATTENDED (Write in full)				INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)				NUMBER OF HOURS				CONDUCTED/ SPONSORED BY (Write in full)													
				From		To																			
Philippine Coast Guard Auxiliary (PCGA)				8/26/2024		8/26/2024		8				NEW CITY HALL OF BAYBAY CITY, LEYTE, PHILIPPINES													
TRAINING / WROKSHOP ON ADVANCED MICROSOFT EXCEL FUNCTIONS AND SHORTCUTS FOR FINANCIAL TRANSACTION PROCESSING AND REPORTING				11/28/2023		11/28/2023		8				VISAYAS STATE UNIVERSITY (MAIN)													
MENTAL HEALTH AWARENESS				4/25/2023		4/25/2023		4				VISAYAS STATE UNIVERSITY (MAIN)													
ISO 9001:2015 AWARENESS / RE-AWARENESS WEBINAR				8/29/2023		8/29/2023		8				VISAYAS STATE UNIVERSITY (MAIN)													
ISO 9001:2015 AWARENESS / RE-AWARENESS SEMINAR				8/30/2022		8/31/2022		16				VISAYAS STATE UNIVERSITY (MAIN)													
CUSTOMER SERVICE				8/14/2013		8/14/2013		8				SRN EDUCATION CENTRE, SINGAPORE													
MANAGING FOR RESULTS				5/21/2014		5/21/2014		8				SRN EDUCATION CENTRE, SINGAPORE													

I hereby declare that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.

24. COMMUNITY TAX CERTIFICATE NO. 02705725 ISSUED AT: BAYBAY CITY, LEYTE ISSUED ON (mm/dd/yy): 01 / 02 / 2025

SIGNATURE : \_\_\_\_\_ DATE ACCOMPLISHED: (mm/dd/yyyy) July 10, 2025