

February 22, 2023

Dr. Jannet C. Bencure
Dean
College of Engineering and Technology
Visayas State University
Visca, baybay City, Leyte

Sir:

Good day!

I have the honor to apply for any vacant position commensurate to my qualifications.

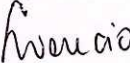
I am **LEA ANN MARTINEZ VERECIO**, 32 years old, and presently residing at Brgy. Opong Tolosa, Leyte. A graduate of Bachelor of Science in Information Technology at Eastern Visayas State University – Tanauan Campus – Tanauan, Leyte on March 26, 2015.

I am currently employed as an office staff at Divine Word Hospital. The attached Curriculum Vitae will give you a better view of my qualifications. If given the opportunity to work with you, you can count on my dedication, dependability and willingness to learn.

I am willing to come for an interview at a time most convenient to you. You can reach me via my cellphone number – 09501800935

Thank you very much and I am in anticipation of your positive response.

Very respectfully yours,


LEA ANN MARTINEZ VERECIO
Applicant