

January 7, 2025

HONEY SOFIA V. COLIS

Director, HRMO

VSU, Baybay City, Leyte

Greetings!

Ma'am,

I hope that this letter finds you well. I am Lyriene Keith C. Piñas, 29 years old, writing to express my interest in the position of Science Research Specialist I. I am a Chemical Engineering graduate of Eastern Visayas State University and successfully passed the licensure examinations for Chemical Engineer and Chemical Technician last May 2019 and October 2022 respectively.

In my past work experience as a field data coordinator and at Chenyi Adventure Incorporation, I practiced my valuable skills by working closely with the team to effectively and efficiently complete tasks, conduct research, and use coordination and planning skills to achieve results according to schedule. Also, I was employed as instructor 1 at Burauen Community College. With the three (3) years of teaching, I was able to greatly enhance not only my instructional abilities in chemistry but also my innovative skills by initiating various student projects that benefited the institution in terms of environmental concern and development. As an educator, I became a more flexible and goal-oriented individual which I believe aligns well with the requirements of the position.

It is my honest belief that, with my valuable experience and my work characteristics as an individual and employee, I will be able to perform the duties and responsibilities that will be given to me effectively.

I am excited about the prospect of contributing to the department and being part of an innovative project and its success. Attached herewith are my personal data sheet and supporting documents for your ready reference. I am available through my mobile phone at 09709942877 or email: pinaslyrienekeith@gmail.com for more information on my background and qualifications.

Thank you very much for considering my application.

Yours sincerely,

ENGR. LYRIENE KEITH C. PIÑAS, RChT
Applicant