PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. 1. CS ID No. (Do not fill up. For CSC use only Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE I. PERSONAL INFORMATION 2. SURNAME **AVELLANA** NAME EXTENSION (JR., SR) FIRST NAME JOSELITO MIDDLE NAME **PARMIS** 3. DATE OF BIRTH 07/25/1997 16. CITIZENSHIP Filipino □ Dual Citizenship (mm/dd/yyyy) ☐ by birth ☐ by naturalization 4. PLACE OF BIRTH ORMOC CITY If holder of dual citizenship, Pls. indicate country: please indicate the details. ■ Male 5. SEX 7. RESIDENTIAL ADDRESS 323 G. H. DEL PILAR ST. Single → Married 6 CIVIL STATUS e/Block/Lot N → Widowed **■** Separated ZONE 6 N/A → Other/s: **BAYBAY CITY LEYTE** 7. HEIGHT (m) 1.64 8. WEIGHT (kg) 65 ZIP CODE 6521 G. H. DEL PILAR ST. 323 18. PERMANENT ADDRESS 9 BLOOD TYPE Α House/Block/Lot N ZONE 6 N/A N/A 10. GSIS ID NO BAYBAY CITY LEYTE 121264636560 11. PAG-IBIG ID NO. City/Municipality Province 13-250361605-3 ZIP CODE 6521 12. PHILHEALTH NO. 13. SSS NO. N/A 9. TELEPHONE NO. N/A 759-534-095 09064441864 20. MOBILE NO. 15. AGENCY EMPLOYEE NO. N/A 1. E-MAIL ADDRESS (if anv) joselito.avellana@vsu.edu.ph N/A 23. NAME of CHILDREN (Write full name and list all) 22. SPOUSE'S SURNAME DATE OF BIRTH (mm/dd/yyyy) IAME EXTENSION (JR., SR) N/A N/A N/A FIRST NAME N/A MIDDLE NAME N/A OCCUPATION N/A EMPLOYER/BUSINESS NAME BUSINESS ADDRESS N/A N/A TELEPHONE NO AVELLANA 24. FATHER'S SURNAME NAME EXTENSION (JR., SR) JOSE FIRST NAME **MODINA** MIDDLE NAME **PARMIS** 25. MOTHER'S MAIDEN NAME SURNAME AVELLANA ZENAIDA FIRST NAME **CAHILIG** (Continue on separate sheet if necessary) MIDDLE NAME II. EDUCATIONAL BACKGROUND HIGHEST LEVEL UNITS EARNED PERIOD OF ATTENDANCE NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE ACADEMIC YFAR LEVEL GRADUATED HONORS RECEIVED (Write in full) (Write in full) (if not graduated) BAYBAY II CENTRAL ELEMENTARY PRIMARY EDUCATION 2004 2010 N/A 2010 N/A **SCHOOL** FRANCISCAN COLLEGE OF THE HIGH SCHOOL SECONDARY 2010 2014 N/A 2014 N/A IMMACULATE CONCEPTION VOCATIONAL / N/A N/A N/A N/A TRADE COURSE BACHELOR IN SECONDARY VISAYAS STATE UNIVERSITY 2014 2018 N/A 2018 N/A COLLEGE **EDUCATION (MATHEMATICS)** MASTER IN EDUCATION GRADUATE STUDIES LEYTE NORMAL UNIVERSITY PRESENT 2024 27 units N/A N/A (MATHEMATICS) SIGNATURE DATE 07/12/2025

| IV. CIVIL SERVICE ELIGIBILITY | | | | | | | | | |
|---|--------------------------|--------------------|---------|--|--|-------------------|---|--------------------------|---------------------------|
| 27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE (If Applicable) | | | | DATE OF EXAMINATION / CONFERMENT | PLACE OF EXAMINATION / CONFERMENT | | | LICENSE (if ap | Date of Validity |
| LICENSURE EXAMINATION FOR PROFESSIONAL TEACHERS | | | 84.6 | 08/30/2018 | TACLOBAN CITY | | | 1699853 | 07/25/2 025 |
| THOSE COSTONAL TEACHERS | | | | | | | | 020 | |
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| | | | (Cor | ntinue on separate sheet | if necessary) | | | | |
| V. WORK EXPERIENCE (Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet. | | | | | | | | | |
| 28. INCLU (mr | SIVE DATES n/dd/yyyy) | POSITION TO | ITLE | DEPARTMENT / AGE | ENCY / OFFICE / COMPANY I/Do not abbreviate) | MONTHLY SALARY | SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT | STATUS OF APPOINTMENT | GOV'T SERVICE (Y/N) |
| From 06/17/2025 | To PRESENT | Part-Time Ins | tructor | | thematics, Visayas State | P 13,000.00 | INCREMENT | Job Order | Y |
| 02/03/2025 | 05/23/2025 | Part-Time Ins | | Department of Mat | niversity thematics, Visayas State | P 13,000.00 | | Job Order Job Order | Y |
| 08/09/2024 | 12/13/2024 | Part-Time Ins | | Department of Mat | niversity thematics, Visayas State | P 13,000.00 | | Job Order | Y |
| | 07/19/2024 | Part-Time Ins | | Department of Mat | niversity thematics, Visayas State | P 13,000.00 | | Job Order | Y |
| 01/15/2024 | 05/24/2024 | Part-Time Ins | | Department of Mat | niversity thematics, Visayas State | P 13,000.00 | | Job Order | Y |
| 08/16/2023 | 12/20/2023 | Part-Time Ins | tructor | Department of Mat | niversity thematics, Visayas State niversity | P 13,000.00 | | Job Order | Y |
| 09/26/2022 | 02/01/2023 | Part-Time Ins | tructor | Department of Mat | thematics, Visayas State | P 13,000.00 | | Job Order | Y |
| 09/14/2021 | 12/20/2021 | Teacher | 1 | | tional High School | P 23,877.00 | 11 | Substitute | Y |
| 11/04/2019 | 02/10/2020 | Teacher | 1 | Kagumay E | lementary School | P 20,754.00 | 11 | Substitute | Y |
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| | | | (Cor | ntinue on separate sheet | t if necessarv) | | | | |
| SIGNATURE | | | (30) | | DATE | | 07/12 | 2/2025 | |
| C | S FORM 212 (Revised | 2017), Page 2 of 4 | | | | I | | | |

| VI. VOLUNTARY WORK OR INVOLVEMENT | IN CIVIC / NON-GOVERNMENT | / PEOPLE / \ | /OLUNTARY | ORGANIZATI | ON/S | | | |
|--|------------------------------------|-------------------|--|-----------------------------------|---|---|--|--|
| 29. NAME & ADDRESS OF ORGANIZATION (Write in full) | | | INCLUSIVE DATES (mm/dd/yyyy) From To | | | POSITION / NATURE OF WORK | | |
| N/A | | | | | | | | |
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| VII I FARNING AND DEVELOPMENT (I & D) | | tinue on separate | |) | | | | |
| VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PI 30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full) | | | INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) From To | | Type of LD (Managerial/ Supervisory/ Technical/etc) | CONDUCTED/ SPONSORED BY (Write in full) | | |
| Summer Upgrading Program for Mathematics Teache | rs | 06/03/2024 | 06/05/2024 | 25 | Supervisory | Department of Mathematics, Visayas State University | | |
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| VIII. OTHER INFORMATION | (Con | tinue on separate | sheet if necessary |) | | | | |
| 31. SPECIAL SKILLS and HOBBIES | 32. NON- | ACADEMIC DISTIN | ICTIONS / RECOG | NITION | | MEMBERSHIP IN ASSOCIATION/ORGANIZATION | | |
| | 7th Placer in Leyte All Stars, 4tl | (vvrite in ruii) | | | | | | |
| Dancing Work-Out | arketing Hipho | | | Baybay City Hipnotix Olympic Gym | | | | |
| Work-Out | | | | | Olympic Gym | | | |
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| | (Con | tinue on separate | sheet if necessary | | | | | |
| SIGNATURE | | | | DA | ATE | 07/12/2025 | | |

| 34. | Are you related by consanguinity or affinity to the appointing of chief of bureau or office or to the person who has immediate substraction and the properties of the properti | | | | | | | |
|----------------------------------|--|--|------------------------------------|---------------------------|--|---|--|--|
| | a. within the third degree? | ■ YES | ■ NO | | | | | |
| | b. within the fourth degree (for Local Government Unit - Caree | er Employees)? | ☐ YES | ■ NO | | | | |
| | | If YES, give detai | ls: | | | | | |
| | | | | | | | | |
| 35. | a. Have you ever been found guilty of any administrative offer | ise? | □ YES ■ NO | | | | | |
| | | | If YES, give detai | IS: | | | | |
| | | | | | | | | |
| | b. Have you been criminally charged before any court? | | YES NO | | | | | |
| | | | If YES, give details: Date Filed: | | | | | |
| | | | Status of Case/s: | | | | | |
| 36. | Have you ever been convicted of any crime or violation of any | □ YES | I NO | | | | | |
| | any court or tribunal? | | If YES, give detai | | | | | |
| | | | | | | | | |
| 37. | Have you ever been separated from the service in any of the | following modes: resignation, retirement, | □ YES | ■ NO | | | | |
| | dropped from the rolls, dismissal, termination, end of term, fin | ished contract or phased out (abolition) in | | | | | | |
| | the public or private sector? | | 1 | | | | | |
| 38. | a. Have you ever been a candidate in a national or local elect Barangay election)? | on held within the last year (except | ☐ YES ☐ NO | | | | | |
| | | | If YES, give deta | ails: | | | | |
| | b. Have you resigned from the government service during the election to promote/actively campaign for a national or local or | • • | ☐ YES | ☑ NO | | | | |
| | | | If YES, give deta | alls: | | | | |
| 39. | 39. Have you acquired the status of an immigrant or permanent resident of another country? | | | ☐ YES | | | | |
| | | | If YES, give detai | Is (country): | | | | |
| 40. | Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magr | a Carta for Disabled Persons (RA 7277): | - | | | | | |
| | and (c) Solo Parents Welfare Act of 2000 (RA 8972), please a | | | | | | | |
| a. | Are you a member of any indigenous group? | | □ YES | I NO | | | | |
| b. | Are you a person with dischility? | | If YES, please specify: | | | | | |
| ь. | Are you a person with disability? | ☐ YES ☐ NO If YES, please specify ID No: | | | | | | |
| C. | Are you a solo parent? | □ YES | | | | | | |
| | | | If YES, please speci | fy ID No: | - | | | |
| 41. | | | | | | | | |
| | NAME | ADDRESS | TEL. NO. | | ID picture taken within | 1 | | |
| | Daniel Joseph Tan | Baybay City, Leyte | 9682621590 | | the last 6 months 4.5 cm. X 3.5 cm | | | |
| | Karen Mendez | Baybay City, Leyte | 9359469129 | 1 | (passport size) | | | |
| | Annahim I. Niiman | | 9606647907 | | Computer generated or photocopied picture | | | |
| 42 | Annelyn L. Nunez | Brgy Caridad, Baybay City, Leyte | | | is not acceptable | | | |
| 42. | I declare under oath that I have personally accomplished this statement pursuant to the provisions of pertinent laws, ru | | • | | | | | |
| | authorize the agency head/authorized representative to verify | | I agree that any | L | | J | | |
| | misrepresentation made in this document and its attachment against me. | nts shall cause the filing of administrative | e/criminal case/s | | PHOTO | | | |
| | against me. | | | | | | | |
| G | overnment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) | | | 1 | | | | |
| - | LEASE INDICATE ID Number and Date of Issuance | | | | | | | |
| G | overnment Issued ID: PRC | | | | | | | |
| ID/License/Passport No.: 1699853 | | Signature (Sign inside the b | ox) | 1 | | | | |
| Da | ate/Place of Issuance: 01/04/2019 | | | Right Thumbmark | | | | |
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| | SUBSCRIBED AND SWORN to before me this | iting his/her validly issi | ued governm | ent ID as indicated above | | | | |
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