

**Shellamie G. Villaluz**

Sitio Greenfield, Brgy. San Isidro  
Ormoc City, Leyte, 6541  
villaluzshellamie@gmail.com  
09300239038

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**Cheryl C. Batistel, PhD**

Department Head  
Department of Biological Sciences  
Visayas State University  
Baybay City, Leyte, 6521-A

Dear Dr. Batistel,

I am writing to express my interest in the part-time instructor position at the Department of Biological Sciences. As a fresh graduate in the Bachelor of Science in Biology major in Ecology of the same department, I am excited at the idea of returning to contribute to the institution that significantly shaped my academic journey. My time as a student in DBS allowed me to have an extensive experience in field assessments/works, develop a strong academic background in Ecology, and honed both my soft and hard skills.

Furthermore, my academic experience has given me a thorough understanding of the curriculum and teaching approaches that are consistent with the department's standards. I also believe that I am already equipped with essential knowledge and skills from the education and training that I have received in the Visayas State University. Thus, I am excited to help and motivate current students by drawing on my recent experiences and to effectively communicate with them.

It would be an honor to teach on the department that has been instrumental to my development. Along with this letter is my resume and other documents which provide details about my academic background and skills. Thank you for considering my application. I am looking forward to the opportunity to contribute on the educational mission of the Department of Biological Sciences.

Sincerely,

Shellamie G. Villaluz