

December 10, 2025

ROMEL B. ARMECIN

Director

National Abaca Research Center

Visayas State University

Visca, Baybay City, Leyte

Dear Sir,

I am writing to express my interest in the position of Laboratory Technician I at the National Abaca Research Center, Visayas State University.

If given the chance, I would be grateful for the opportunity to practice my profession and further enhance my skills and experience. I believe that my academic background and training have prepared me for this role, and I believe that I can contribute effectively to your workforce.

Throughout my college years, I gained hands-on experience in laboratory work, including basic analytical procedures, sample handling, and data recording. During my TESDA Organic Agriculture Production internship, I also developed competencies in record-keeping, estimations, and calculations, which strengthened my analytical thinking and attention to detail. These learnings have fueled my interest in laboratory work and increased my enthusiasm for contributing to agricultural and research-based initiatives.

In addition to my technical skills, I value integrity and professionalism in the workplace. I work diligently, uphold work ethics, and ensure accuracy in tasks assigned to me. I also communicate effectively and respectfully with colleagues, and I value collaboration to achieve shared goals. I am confident in my ability to adapt, learn quickly, and contribute positively to the working environment.

Thank you for considering my application. I look forward to the opportunity to contribute to this position.

Sincerely,



JOHN BRYAN T. MILLEZA

Applicant