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June 23, 2023

Prof. Zyra H. Centino  
Head, Department of Economics  
Visayas State University

Thru: Ms. Honey Sofia V. Solis  
Director, ODHRM  
Visayas State University

Dear ma'am,

I am writing to express my strong interest in applying for the position of Instructor 1 in your department. I knew about the open position from Dr. Bulayog, a distinguished faculty, from the department of Economics. My years of experience mainly focus on research and entrepreneurship; however, I have an experience of doing extras as a lecturer of QGIS in the department of Biological Sciences and substituting lectures in Macroeconomics class in the absence of my supervisor when I was a research assistant in the Department of Economics. I believe that my experience demonstrates enough my qualification for the position of instructor I in the department of economics.

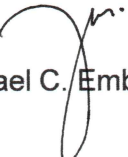
Your job listing cites the need for an educator who is not only devoted to teaching but is willing to bring innovation for efficient teaching by applying tools and effective learning with the aid of new technologies. In my past experiences, I have self-taught myself VBA programming language to automate data management in excel and use artificial intelligence to help design presentations and reports. The job position requires an educator like me who is eager to take on the challenge of learning new things outside of the scope of duties.

I am confident that my track record of excellent work ethic, unparalleled attention to details and knack for acquiring new skills will make me an asset of the Department of Economics and allow me to contribute and serve to the mandate of my alma mater.

I am looking forward to discussing the position and my qualification with you in more detail. I am available to talk at your soonest convenience.

Thank you very much for your time and consideration.

Sincerely yours,

  
Israel C. Embayarte