

February 18, 2022

Dr. Santiago T. Peña

Dean of College of Veterinary Medicine

Good day doc!

I was motivated to contact you upon learning that the College of Veterinary Medicine is looking for a part time instructor. I am Aliza Rhona A. Raconday, an alumna of Visayas State University. As a former student of VSU, I had always admired the diligence of my instructors back in my college days. I am writing this letter to inform you that I am deeply interested for the offered job. I have the values and characteristics of a VSU alumna which are suitable for the job. I believe that I can be a great addition to the CVM team if given a chance. I will attach my application and other requirements to be reviewed by the hiring committee. Thank you!

Sincerely,

Aliza Rhona A. Raconday