

CHRISTIAN C. GUY-AB

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January 13, 2023

Honey Sofia V. Colis

OIC Director, ODHRM

VSU, Baybay City, Leyte

Dear Ma'a/Sir,

I am interested in applying as **Registrar III** in your highly respected department, VSU Registrar. I saw the most recent job posted in your page and I believe I am one of those who are suitable for that position.

I finished a degree in Bachelor of Secondary Education major in Biological Science at Visayas State University last April 2020. I've experienced working as an Enumerator during the 2021 CBMS Pilot conducted in Baybay City. I have been part of CBMS Data Processing 1 and 2 last February 2022 and as a Map Data Processor. I'm confident that my skills and experience could make a great contribution in your office. I am also willing to do extra work that you will give to gain more experience. I am confident that I can manage the tasks that will be assigned to me, especially the ones that can help this organization achieve efficiency and excellence, as it is their core mission and vision.

I passed the Licensure Examination for Teacher (LET), unfortunately the Oath Taking to receive my Certificate of Eligibility will be on February 17 which won't reach your deadline. I'm asking for your understanding regarding this matter.

I would appreciate the opportunity to discuss my qualifications in person at your earliest convenience. I look forward to speak with you about this work opportunity. I can be reached anytime via email at christianguyab1@gmail.com or by cellphone, 09515004910.

Thank you for your consideration.

Sincerely,

Christian C. Guy-ab

Job Applicant