

**DR. ULDERICO B. ALVIOLA**

Head  
University Integrated Media Center  
Visayas State University  
Visca, Baybay City, Leyte

Dr. Alviola:

Greetings!

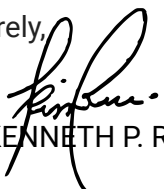
Please accept my letter of application for the **Information Officer I** position at the Visayas State University. I would like to be considered as one of the viable professional applicants. I have enclosed my transcript of records and other application requirements for your review.

I am a graduate of the Bachelor of Science in Development Communication program majoring in Educational Communication Technology (ECT) at the Visayas State University and currently pursuing a Master of Science in Development Communication degree at the same university. Since its inception in 2016, I have been affiliated with the VSU University Integrated Media Center (UIMC) or the VSU Media Team as one of the senior staff and presently working as a Media Production Specialist of the unit. During this period, I was a part of some of the most important productions for the university, including graduations, founding anniversaries, university-hosted local and national events, and video entries to national and international productions, among others. With this, I look forward to sharing my experiences and knowledge in production and management with my colleagues and workmates should I be selected for the position. I am confident that my experience, professional references, communication, and mentoring skills make me an excellent candidate for this position.

Please refer to my vitae for more detailed information to further substantiate my education and experience.

Thank you so much for your valuable time and consideration. You can contact me at **+63 910 763 3027** or email me at **[kim.roca@vsu.edu.ph](mailto:kim.roca@vsu.edu.ph)**. I would warmly welcome an opportunity to join your institution as an Information Officer.

Sincerely,

  
KIM KENNETH P. ROCA