

04 August 2023

**JOEL Q. MABALHIN**

Head, Department of Teacher Education  
College of Education  
Visayas State University

Greetings!

It is my desire to do public service. With this letter, I am expressing my sincere interest to apply for an available part-time instructor position in your department.

I graduated from Visayas State University – Main Campus, Visca, Baybay City, Leyte and earned the degree Bachelor of Secondary Education – Filipino. Along with my degree, I also earned my Military Science units from VSU-ROTC Unit. At present, I am studying at Cebu Normal University – Main Campus for the degree Master of Arts in Education – Filipino Language Teaching. I am a Licensed Professional Teacher by profession.

Since I graduated, I already gained some work-related experiences. I worked as a job order employee at LGU-Inopacan for four months and as a part-time instructor under your department for almost three years. As an active reservist, I served designations such as Graduate Military Assistant and Tactical NCO at VSU-ROTC Unit.

I learned a lot from all of my past work. It provided me with a wide perspective in dealing with different challenges, in establishing good relations with colleagues and superiors, and in expanding my skills and overall development as a person. I am looking forward for a renewed experience working in your department, most especially on how it would help me improve my profession and at the same time deliver public service.

I am indeed very grateful for your time in reading this letter. If there is any progress about my application, I would be very happy to receive any notification from your office. My contact information is provided for your reference.

Best wishes and more power,

**NICKO M. APOSTOL**

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