

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	DE LA PEÑA		
FIRST NAME	MARK JEROME		NAME EXTENSION (JR., SR)
MIDDLE NAME	NAIG		
3. DATE OF BIRTH (mm/dd/yyyy)	03/08/1995	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	TACLOBAN CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	1.65	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street BRGY. 103-A(SAN PAGLAUM)
8. WEIGHT (kg)	70		Subdivision/Village Barangay TACLOBAN CITY LEYTE
9. BLOOD TYPE	A+		City/Municipality Province 6517
10. GSIS ID NO.	N/A		
11. PAG-IBIG ID NO.	1211-9512-3114	18. PERMANENT ADDRESS	House/Block/Lot No. Street BRGY. 103-A(SAN PAGLAUM)
12. PHILHEALTH NO.	13-050176648-9		Subdivision/Village Barangay TACLOBAN LEYTE
13. SSS NO.	0111-9478125-0		City/Municipality Province 6500
14. TIN NO.	336-526-397		
15. AGENCY EMPLOYEE NO.	16-000565	19. TELEPHONE NO.	N/A
		20. MOBILE NO.	09168577481
		21. E-MAIL ADDRESS (if any)	midelapena143@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	DE LA PEÑA		N/A	N/A
FIRST NAME	ROLAND	SR	N/A	N/A
MIDDLE NAME	NICDAO		N/A	N/A
25. MOTHER'S MAIDEN NAME	JOSEPHINE MEDINO NAIG		N/A	N/A
SURNAME	NAIG		N/A	N/A
FIRST NAME	JOSEPHINE		N/A	N/A
MIDDLE NAME	MEDINO		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	LORENZO DAA MEMORIAL SCHOOL	PRIMARY EDUCATION	2001	2007	GRADUATE	2007	VALEDICTORIAN
SECONDARY	TACLOBAN NATIONAL AGRICULTURAL SHOOOL (PAGLAUM CAMPUS)	SECONDARY EDUCATION	2007	2011	GRADUATE	2011	VALEDICTORIAN
VOCATIONAL / TRADE COURSE	ASIAN DEVELOPMENT FOUNDATION COLLEGE	FOOD AND BEVERAGES NCII AND COMPUTER SOFTWARE SERVICING NCII	2018	2018	NCII	2018	TESDA SCHOLARSHIP/COMPETENT
COLLEGE	LEYTE NORMAL UNIVERSITY	BACHELOR OF SECONDARY EDUCATION (MATHEMATICS)	2011	2015	GRADUATE	2015	CUM LAUDE
GRADUATE STUDIES	LEYTE NORMAL UNIVERSITY	MASTER OF ARTS IN EDUCATION (MATHEMATICS)	2016	2018	33 UNITS	N/A	N/A
GRADUATE STUDIES	LEYTE NORMAL UNIVERSITY	MASTER IN EDUCATION (MATHEMATICS)	2019	2020	For Graduation	on 2021	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	June 28, 2021	CS FORM 212 (Revised 2017), Page 1 of 4
-----------	---	------	---------------	---

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	SUMMER KINDERGARTEN PROGRAM - NEW ERA UNIVERSITY	Apr-13	May-13	120 HRS.	PARA-TEACHER
	SUMMER KINDERGARTEN PROGRAM - NEW ERA UNIVERSITY	Apr-14	May-14	120 HRS.	PARA-TEACHER
	SUMMER PRE-KINDERGARTEN PROGRAM - NEW ERA UNIVERSITY	Apr-15	May-15	120 HRS.	VOLUNTEER TEACHER

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	EDUCATIONAL TECHNOLOGY ONLINE SEMINAR-WORKSHOP FOR TEACHERS AND SCHOOL ADMINSTRATORS	05/29/2021	06/19/2021	12 HRS	Teaching	CONTINUING PROFESSIONAL DEVELOPMENT CENTER FOR TEACHERS
	AUTHENTIC ASSESSMENT WEBINAR	10/02/2021	10/02/2021	4 HRS	Teaching	TECHFACTORS, INC.
	FLEXIBLE LEARNING MODALITY WEBINAR	09/07/2020	09/07/2020	4 HRS	Teaching	REX BOOK STORE, CHEDRO8, EASTERN VISAYAS STATE UNIVERSITY
	SEMINAR-WORKSHOP ON MOODLE FOR ADFC INSTRUCTORS	09/23/2020	09/23/2020	8 HRS	Teaching	ASIAN DEVELOPMENT FOUNDATION COLLEGE
	IMPLEMENTING THE GENERAL EDUCATION CURRICULUM THROUGH OUTCOMES-BASED EDUCATION	04/17/2018	04/17/2018	8 HRS	Teaching	REX BOOK STORE, CHEDRO8, EASTERN VISAYAS STATE UNIVERSITY
	SYMPOSIUM ON SEXUAL ORIENTATION AND GENDER IDENTITY, GENDER AND EDUCATION, GENDER AND PROFESSION, AND GENDER AND LAW	01/20/2018	01/20/2018	8 HRS	Learning and Development	LEYTE NORMAL UNIVERSITY
	STRENGTHENING QUALITATIVE RESEARCH	08/20/2017	08/20/2017	8 HRS	Research	LEYTE NORMAL UNIVERSITY
	IN-SERVICE TRAINING FOR SENIOR HIGH SCHOOL TEACHERS IN PRIVATE SCHOOLS	05/28/2017	05/28/2017	24 HOURS	Teaching	PRIVATE EDUCATION ASSISTANCE COMMITTEE (PEAC)
	OUTCOMES- BASED EDUCATION CURRICULUM MAPPING	Oct-16	Oct-16	16 HOURS	Teaching	ASIAN DEVELOPMENT FOUNDATION COLLEGE
	SEMINAR WORKSHOP IN TEACHING SUMMER PRE-KINDERGARTED PROGRAM	Mar-15	Mar-15	8 HRS	Teaching	NEW ERA UNIVERSITY
	SEMINAR WORKSHOP IN TEACHING SUMMER KINDERGARTED PROGRAM	Mar-14	Mar-14	8 HRS	Teaching	NEW ERA UNIVERSITY
	SEMINAR WORKSHOP IN TEACHING SUMMER KINDERGARTED PROGRAM	Mar-13	Mar-13	8 HRS	Teaching	NEW ERA UNIVERSITY

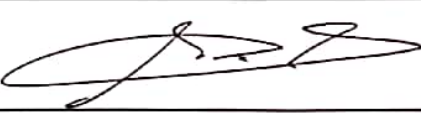
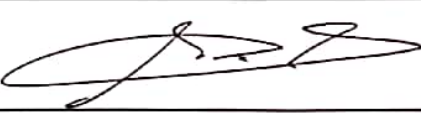
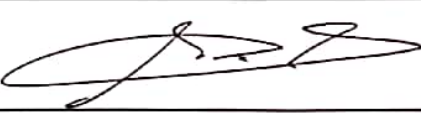
(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	COMPUTER SKILLS & ICT CLASSROOM INTEGRATION		N/A		Institute of Global Professionals
	FOOD AND BEVERAGE SERVICES		N/A		N/A
	EVENTS AND SPORTS ORGANIZING		N/A		N/A
	VOLLEYBALL & TRACK AND FIELD COACHING		N/A		N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	June 28, 2021	CS FORM 212 (Revised 2017), Page 3 of 4
-----------	---	------	---------------	---

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: right;">Date Filed: _____</p> <p style="text-align: right;">Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant (appointee))</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>PROF. ROMAN REGULADO, ME</td> <td>TACLOBAN CITY</td> <td>9292533124</td> </tr> <tr> <td>PROF. FRANCISCO RIVAS, MIT</td> <td>DAGAMI, LEYTE</td> <td>9128700801</td> </tr> <tr> <td>PROF. MANUEL BALASBAS</td> <td>TACLOBAN CITY</td> <td>9268089184</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	PROF. ROMAN REGULADO, ME	TACLOBAN CITY	9292533124	PROF. FRANCISCO RIVAS, MIT	DAGAMI, LEYTE	9128700801	PROF. MANUEL BALASBAS	TACLOBAN CITY	9268089184
NAME	ADDRESS	TEL. NO.											
PROF. ROMAN REGULADO, ME	TACLOBAN CITY	9292533124											
PROF. FRANCISCO RIVAS, MIT	DAGAMI, LEYTE	9128700801											
PROF. MANUEL BALASBAS	TACLOBAN CITY	9268089184											
<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<p>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</p> <p>PLEASE INDICATE ID Number and Date of Issuance</p> <p>Government Issued ID: PRC ID.</p> <p>ID/License/Passport No.: 1527314</p> <p>Date/Place of Issuance: TACLOBAN CITY</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; height: 100px;">  Signature (Sign inside the box) June 28, 2021 Date Accomplished </td> <td style="width: 100px; height: 100px; text-align: center; vertical-align: bottom;"> Right Thumbmark </td> </tr> </table>	 Signature (Sign inside the box) June 28, 2021 Date Accomplished	Right Thumbmark										
 Signature (Sign inside the box) June 28, 2021 Date Accomplished	Right Thumbmark												
<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 200px; height: 40px; margin: 10px auto; text-align: center;"> <p>Person Administering Oath</p> </div>													