

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	PAGALAN		
FIRST NAME	PAMELA	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	N/A		
3. DATE OF BIRTH (mm/dd/yyyy)	01/20/1996	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	MARIKINA, METRO MANILA	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	<div>House/Block/Lot No. Street</div> <div>ST. SCHOLASTICA'S PLAINS DAYHAGAN</div> <div>Subdivision/Village Barangay</div> <div>ORMOC CITY LEYTE</div> <div>City/Municipality Province</div>
7. HEIGHT (m)	1.57 m	ZIP CODE	6541
8. WEIGHT (kg)	47kg		
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	<div>House/Block/Lot No. Street</div> <div>ST. SCHOLASTICA'S PLAINS DAYHAGAN</div> <div>Subdivision/Village Barangay</div> <div>ORMOC CITY LEYTE</div> <div>City/Municipality Province</div>
10. GSIS ID NO.	N/A	ZIP CODE	6541
11. PAG-IBIG ID NO.	1211-6763-6089		
12. PHILHEALTH NO.	132507447744		
13. SSS NO.	06-3809649-9	19. TELEPHONE NO.	N/A
14. TIN NO.	333-080-033	20. MOBILE NO.	09263680284
15. AGENCY EMPLOYEE NO.		21. E-MAIL ADDRESS (if any)	<a href="mailto:pamelapagalan@gmail.com">pamelapagalan@gmail.com</a>

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	PAGALAN			
FIRST NAME	DOMINGO	NAME EXTENSION (JR., SR) N/A		10/15/1972
MIDDLE NAME	BATINO			
25. MOTHER'S MAIDEN NAME				
SURNAME	PAGALAN			
FIRST NAME	RAQUEL			8/23/1973
MIDDLE NAME	LACANDULA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	ST. PETER'S COLLEGE OF ORMOC	GRADUATE	6/_/2002	3/_/2008		2008	
SECONDARY	ST. PETER'S COLLEGE OF ORMOC	GRADUATE	6/_/2008	3/_/2012		2012	WITH HIGH HONORS
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	LEYTE NORMAL UNIVERSITY	BACHELOR OF LIBRARY AND INFORMATION SCIENCE	6/_/2012	3/22/2016		2016	CUM LAUDE
GRADUATE STUDIES	CEBU NORMAL UNIVERSITY	MASTER IN LIBRARY AND INFORMATION SCIENCE	8/_/2018	1/_/2021	21 units		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	May 8, 2021
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#### IV. CIVIL SERVICE ELIGIBILITY

[illegible]

**(Continue on separate sheet if necessary)**

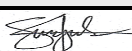
## V. WORK EXPERIENCE

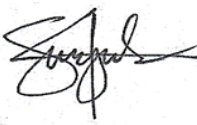


***(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.***

[illegible]

**(Continue on separate sheet if necessary)**

<b>SIGNATURE</b>		<b>DATE</b>	MAY 8, 2021
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	DOCUMENT DELIVERY SERVICE AND COPYRIGHT RISKS	03/18/2021	03/18/2021	2		DLSU INTELLECTUAL PROPERTY OFFICE (DIPO) & DLSU INTELLECTUAL PROPERTY
	LIBRARIES AS CATALYST IN THE NEW NORMAL ENVIRONMENT: CHANGES. REFORMS. TRANSFORMATION.	11/24/2020	11/27/2020	24		PHILIPPINE LIBRARIANS ASSOCIATION, INC.
	IMPROVING LIBRARY SERVICES USING GOOGLE COLLABORATIVE TOOLS	11/11/2020	11/11/2020	2		DEPARTMENT OF SCIENCE AND TECHNOLOGY-SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE (DOST-STII)
	GENDER SENSITIVITY AND AWARENESS FOR LIBRARIANS	11/10/2020	11/10/2020	2		DEPARTMENT OF SCIENCE AND TECHNOLOGY-SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE (DOST-STII)
	DO YOU WANT TO BUILD AN ARCHIVES?AN INTRODUCTION TO CORE ARCHIVAL FUNCTIONS	11/10/2020	11/10/2020	2		DEPARTMENT OF SCIENCE AND TECHNOLOGY-SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE (DOST-STII)
	2020 FREEDOM OF INFORMATION (FOI) WEBINAR FOR LIBRARIANS	9/11/2020	9/11/2020	4		PRESEDENTIAL COMMUNICATIONS OPERATIONS OFFICE
	LIBRARY PREPAREDNESS AND DEMANDS OF SERVICES DURING PANDEMIC	8/19/2020	8/19/2020	4		CONSORTIUM OF THE SOUTH
	THE ROAD AHEAD: CHALLENGES AND RESPONSES OF LIBRARIES IN THE NEW NORMAL	8/4/2020	8/4/2020	4		BICOL UNIVERSITY LIBRARY SYSTEM
	LIBRARIANS TAKE OFF IN THE NEW NORMAL	7/30/2020	7/30/2020	4		PLAI-CARLC
	PREPARED, NOT SCARED: LIBRARIES AMIDST COVID-19 PANDEMIC	7/20/2020	7/20/2020	4		BPLAI
	RESPONDING TO THE NEW NORMAL ENVIRONMENT: KEEPING YOUR STAFF, PATRONS, & FACILITIES SAFE	6/26/2020	6/26/2020	4		PLAI-NRLC
	INFOGRAPHICS & DATA PRIVACY ACT OF 2012	11/16/2019	11/17/2020	12		LEYTE NORMAL UNIVERSITY
	EXPLORING GRAMMAR: WORDS, SENTENCES, CLAUSES AND BEYOND	4/7/2018	4/7/2018	4		ST. PETER'S COLLEGE OF ORMOC
	PERSONALITY DEVELOPMENT, ORAL COMMUNICATION AND BUSINESS WRITING	3/10/2018	3/17/2018	12		ST. PETER'S COLLEGE OF ORMOC
	PLAI NATIONAL CONGRESS 2017 AND GENERAL ASSEMBLY	11/21/2017	11/24/2017	26		PHILIPPINE LIBRARIANS ASSOCIATION, INC. (PLAI)
	TRAINING ON COMPUTER-AIDED DATA ANALYSIS FOR RESEARCH	10/17/2017	10/17/2017	8		CHED REGION 8
	EASTERN VISAYAS REGION LIBRARIANS SUMMIT	8/29/2017	831/2017	25		EASTERN VISAYAS REGION LIBRARIANS COUNCIL
	LIBRARY MANAGEMENT	2/18/2017	2/18/2017	8		HOLY INFANT COLLEGE
	SEMINAR-WORKSHOP ON LIBRARY TRENDS AS INFORMATION RESOURCE IN GLOBALIZATION	10/26/2016	10/28/2016	25		EASTERN VISAYAS REGION LIBRARIANS COUNCIL
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	CATALOGING			PHILIPPINE LIBRARIANS ASSOCIATION, INC. (PLAI)		
	CLASSIFYING			EASTERN VISAYAS REGION LIBRARIANS COUNCIL (PLAI-EVRLC)		
	READING BOOKS					
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	MAY 8, 2021	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div>												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
39. Have you acquired the status of an immigrant or permanent resident of another country?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div>												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div>												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)														
<table><tr><td>NAME</td><td>ADDRESS</td><td>TEL. NO.</td></tr><tr><td>ROSALINDA N. OREO</td><td>TACLOBAN CITY</td><td>9075722065</td></tr><tr><td>HYDELYN N. CINCO</td><td>TACLOBAN CITY</td><td>9952404640</td></tr><tr><td>AMABELLE RACHEL DIONALDO</td><td>MAKATI CITY</td><td>9398733307</td></tr></table>			NAME	ADDRESS	TEL. NO.	ROSALINDA N. OREO	TACLOBAN CITY	9075722065	HYDELYN N. CINCO	TACLOBAN CITY	9952404640	AMABELLE RACHEL DIONALDO	MAKATI CITY	9398733307
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AMABELLE RACHEL DIONALDO	MAKATI CITY	9398733307												
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.														
<div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div> <div>Government Issued ID: PRC</div> <div>ID/License/Passport No.: 0007790</div> <div>Date/Place of Issuance: 12-11-2018/PRC-ORMOC</div>	<div></div> <div>Signature (Sign inside the box)</div> <div>05/08/2021</div> <div>Date Accomplished</div>	<div> PAMELA PAGALAN</div> <div></div> <div>Right Thumbmark</div>												
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.														
<div></div> <div>Person Administering Oath</div>														