

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	CORMANES		
FIRST NAME	MA. DENIELLE		NAME EXTENSION (JR., SR) N/A
MIDDLE NAME	UMPAD		
3. DATE OF BIRTH (mm/dd/yyyy)	10/25/2002	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	ORMOC CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A CONCEPTION House/Block/Lot No. Street PUROK 4 CAN-ADIENG Subdivision/Village Barangay ORMOC CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.56	ZIP CODE	
8. WEIGHT (kg)	45		
9. BLOOD TYPE	UNKNOWN		
10. GSIS ID NO.	N/A		
11. PAG-IBIG ID NO.	N/A	18. PERMANENT ADDRESS	N/A CONCEPTION House/Block/Lot No. Street PUROK 4 CAN-ADIENG Subdivision/Village Barangay ORMOC CITY LEYTE City/Municipality Province
12. PHILHEALTH NO.	N/A	ZIP CODE	6541
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	604-759-809	20. MOBILE NO.	09296006687
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	ma.danielle.cormanesh@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	CORMANES			
FIRST NAME	HERCULANO	NAME EXTENSION (JR., SR)	N/A	
MIDDLE NAME	SAMALO			
25. MOTHER'S MAIDEN NAME				
SURNAME	UMPAD			
FIRST NAME	LOURDES			
MIDDLE NAME	TANEO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CAN-ADIENG ELEMENTARY SCHOOL	BASIC EDUCATION	2008	2014	N/A	2014	WITH HONORS
SECONDARY	ORMOC CITY SENIOR HIGH SCHOOL	ACCOUNTANCY, BUSINESS, AND MANAGEMENT	2014	2020	N/A	2020	WITH HONORS
VOCATIONAL /	N/A						
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN ECONOMICS	2020	2024	N/A	2024	MAGNA CUM LAUDE
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)

SIGNATURE		DATE	January 5, 2025
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[illegible]


V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

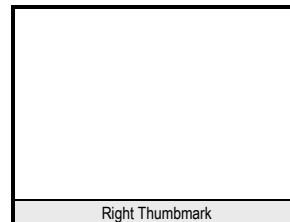
SIGNATURE		DATE	January 5, 2025	
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S					
29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
	From	To			
N/A					
(Continue on separate sheet if necessary)					
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED					
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
REGIONAL CONVENTION FOR VISAYAS (REGCON) 2024	3/23/2024	3/23/2024	9.0	FOUNDATION	EASTERN VISAYAS STATE UNIVERSITY ECONOMICS SOCIETY
PHILIPPINE ECONOMIC SOCIETY (PES) - VISAYAS ECONOMIC REGIONAL FORUM 2023	10/10/2023	10/10/2023	8.0	FOUNDATION	PHILIPPINE ECONOMICS SOCIETY
EASTERN VISAYAS REGIONAL ECONOMIC CONFERENCE (EVREC)	4/29/2023	4/29/2023	8.0	FOUNDATION	UNIVERSITY OF THE PHILIPPINES TACLOBAN ECONOMICS SOCIETY
MONETARY POLICY FORCED TO ACCOMMODATE UNCOMPETITIVE AGRICULTURAL STRATEGY	3/10/2023	3/10/2023	8.0	FOUNDATION	VISAYAS STATE UNIVERSITY COLLEGE OF MANAGEMENT AND ECONOMICS
FINANCIAL LITERACY SEMINAR	3/8/2023	3/8/2023	8.0	FOUNDATION	VISAYAS STATE UNIVERSITY COLLEGE OF MANAGEMENT AND ECONOMICS
(Continue on separate sheet if necessary)					
VIII. OTHER INFORMATION					
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
MICROSOFT OFFICE (WORD, EXCEL, POWERPOINT)	N/A		VISAYAS STATE UNIVERSITY ALUMNI ASSOCIATION, INC.		
DATA MANAGEMENT					
ACCOUNTING/FINANCIAL ANALYSIS					
ECONOMIC ANALYSIS					
PROBLEM-SOLVING SKILLS					
WRITTEN/VERBAL COMMUNICATION SKILLS					
ADAPTABILITY					
(Continue on separate sheet if necessary)					
SIGNATURE				DATE	January 5, 2025

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>									
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>									
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>									
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>									
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>									
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>									
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>									
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>IAN DAVE B. CUSTODIO</td> <td>VISAYAS STATE UNIVERSITY, BAYBAY CITY, LEYTE</td> <td>053 563 7064 local 1121</td> </tr> <tr> <td>BABYLON C. LAMBERT</td> <td>VISAYAS STATE UNIVERSITY, BAYBAY CITY, LEYTE</td> <td>0919 063 5211</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	IAN DAVE B. CUSTODIO	VISAYAS STATE UNIVERSITY, BAYBAY CITY, LEYTE	053 563 7064 local 1121	BABYLON C. LAMBERT	VISAYAS STATE UNIVERSITY, BAYBAY CITY, LEYTE	0919 063 5211
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BABYLON C. LAMBERT	VISAYAS STATE UNIVERSITY, BAYBAY CITY, LEYTE	0919 063 5211								
<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>										
<p>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</p> <p>PLEASE INDICATE ID Number and Date of Issuance</p> <p>Government Issued ID: PHILSYS ID</p> <p>ID/License/Passport No.: 6207-8159-0148-7341</p> <p>Date/Place of Issuance: 5/7/2023 / ORMOC CITY</p>	<div style="border: 1px solid black; padding: 10px; text-align: center;"> Signature (Sign inside the box) JANUARY 5, 2025 Date Accomplished </div>									
<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 300px; height: 60px; margin: 10px auto;"></div> <p style="text-align: center;">Person Administering Oath</p>										



PHOTO



Right Thumbmark