

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ROJAS		
FIRST NAME	ALEXA GAIL	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	LACBAYO		
3. DATE OF BIRTH (mm/dd/yyyy)	09/25/2001	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input checked="" type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	CALBAYOG CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	160 LACBAYO STREET House/Block/Lot No. Street N/A MANGUINO-O Subdivision/Village Barangay CALBAYOG CITY SAMAR City/Municipality Province
7. HEIGHT (m)	1.57	18. PERMANENT ADDRESS	160 LACBAYO STREET House/Block/Lot No. Street N/A MANGUINO-O Subdivision/Village Barangay CALBAYOG CITY SAMAR City/Municipality Province
8. WEIGHT (kg)	59	ZIP CODE	6710
9. BLOOD TYPE	A+	19. TELEPHONE NO.	N/A
10. GSIS ID NO.	N/A	20. MOBILE NO.	09074482879
11. PAG-IBIG ID NO.	N/A	21. E-MAIL ADDRESS (if any)	alexagailrojas01@gmail.com
12. PHILHEALTH NO.	13-251378749-2		
13. SSS NO.	N/A		
14. TIN NO.	N/A		
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	ROJAS			
FIRST NAME	ALEJO	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	GEMENTIZA			
25. MOTHER'S MAIDEN NAME				
SURNAME	LACBAYO			
FIRST NAME	ALMA			
MIDDLE NAME	MAGAN			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	MANGUINO-O ELEMENTARY SCHOOL	ELEMENTARY	06/10/2008	03/31/2014	N/A	2014	VALEDICTORIAN
SECONDARY	CALBAYOG CITY NATIONAL HIGH SCHOOL	HIGH SCHOOL	06/02/2014	07/12/2020	N/A	2020	WITH HIGHEST HONOR
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	UNIVERSITY OF THE PHILIPPINES TACLOBAN COLLEGE	BACHELOR OF SCIENCE IN BIOLOGY (MICROBIOLOGY)	09/10/2020	07/16/2024	N/A	2024	MAGNA CUM LAUDE, DOST-ILSS
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	NOVEMBER 29, 2024
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[illegible]

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE	<i>[Signature]</i>	DATE	NOVEMBER 29, 2024
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[illegible]





VII. LEARNING AND DEVELOPMENT (L & D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
TECHNICAL SKILLS IN MICROSOFT WORD, EXCEL AND POWERPOINT	N/A	PHI KAPPA PHI INTERNATIONAL HONOR SOCIETY- UP CHAPTER
SCIENTIFIC REPORT WRITING		PHI SIGMA BIOLOGICAL SCIENCES HONOR SOCIETY- ALPHA CHI CHAPTER
TIME MANAGEMENT		UP SCIENTIFICO
ANALYTICAL SKILLS		
TEAM PLAYER		
PHOTOGRAPHY		

SIGNATURE	<i>Alvarez</i>	DATE	NOVEMBER 29, 2024
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>DR. LENI G. YAP-DEJETO</td> <td>UP TACLOBAN COLLEGE, TACLOBAN CITY</td> <td>9276169137</td> </tr> <tr> <td>NICCI ROSIETESS E. MADARCOS</td> <td>UP TACLOBAN COLLEGE, TACLOBAN CITY</td> <td>9166270813</td> </tr> <tr> <td>JOBETH RAY M. MEMORACION</td> <td>BRGY. LIBERTAD PALO, LEYTE</td> <td>9629664623</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	DR. LENI G. YAP-DEJETO	UP TACLOBAN COLLEGE, TACLOBAN CITY	9276169137	NICCI ROSIETESS E. MADARCOS	UP TACLOBAN COLLEGE, TACLOBAN CITY	9166270813	JOBETH RAY M. MEMORACION	BRGY. LIBERTAD PALO, LEYTE	9629664623
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<p>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</p> <p>PLEASE INDICATE ID Number and Date of Issuance</p> <p>Government Issued ID: NATIONAL ID</p> <p>ID/License/Passport No.: 4815-6025-1458-6193</p> <p>Date/Place of Issuance: 03/21/2023 - CALBAYOG CITY</p>	<p style="text-align: center;">  Signature (Sign inside the box) NOVEMBER 29, 2024 Date Accomplished </p>												
<p style="text-align: center;">  ALEXA GAIL L. ROJAS </p> <p style="text-align: center;">  Right Thumbmark </p>													
<p>SUBSCRIBED AND SWORN to before me this <u>29</u> NOV 2024</p> <p style="text-align: center;">  ATTY. JOY C. PAMANAS-SODUSTA Notary Public - Calbayog City & Samar Commission No. 2022-28 until December 31, 2024 Sen. J. D. Person Administering Oath, Calbayog City </p>													