

Flora May I. Nopal

RESUME

- **Barangay Biasong, Baybay, City, Leyte**
- **(09504954961)**
- **itablefloramay@gmail.com**

OBJECTIVES: Apply for the vacancy as an Administrative Aide position that could utilize my knowledge and skills and deals variety of individuals and ability to interact people with diverse cultural backgrounds.

EDUCATION:

Visayas State University
Visca, Baybay City, Leyte
(Bachelor of Secondary Education major in MAPEH (2010-2014))

Baybay National High School
Baybay City , Leyte
(BEC Curriculum 2006-2010)

Hipusngo Elementary School 2001-2006

EXPERIENCE:

- Faculty at Acedilla Technological Institute, Baybay City, Leyte (June 2016- April 2019).
- ESL (English Second Language) instructor at QQE Real English, IT park Lahug, Cebu City (September 16,2014- May 2015).
- ESL (English Second Language) instructor at CPILS (Center for Premier International Language Studies) at T. Padilla st. Cebu City (June 2014-August 2014).

COMPUTER SKILLS:

- Microsoft word
- Microsoft PowerPoint
- Microsoft excel

LANGUAGES :

Cebuano
Tagalog
English

PERSONAL BACKGROUND :

Nickname : Flor
Age : 25 yrs old
Gender : Female
Date of Birth : May 30,1994
Place of Birth : Biasong, Baybay City, Leyte
Citizenship : Filipino
Civil Status : Married
Height : 4'11
Weight : 49 kilogram
Spouse : Sonny Boy D. Nopal
Father's Name : Hermelino C. Itable Occupation: Construction Worker
Mother's Name : Luz P. Itable Occupation: Housewife

REFERENCES:

Melba Oquias
Faculty - Acedilla Technological Institute
09359177761

Elmer P. Diaz
Faculty - Palermo Hotel Institute of Technology
09268463423

Edgar B. Itable
Brgy. Captain
Biasong, Baybay City, Leyte
09262571284