

Xaviery Ric Gallos Cañez

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July 10, 2025

Ms. Mary Ann G. Cobico

Department Head

Department of Philosophy and Social Sciences

Visayas State University – Main Campus

Brgy. Pangasugan, Baybay City, Leyte – 6521

Dear Ms. Cobico,

I am writing to express my interest in the Part-Time Instructor position at the Department of Philosophy and Social Sciences, as advertised on VSU-HRIS. With my background in Secondary Education, I am confident in my ability to make meaningful contributions to your team.

In my previous role as a Part-time Instructor in this Department (then DLABS, now DPSS), I gained valuable experience in handling students professionally, teaching, and collaborating with colleagues to provide quality service to Viscans, which I believe aligns well with the requirements of the Part-Time Instructor position.

I am particularly drawn to DPSS because of the work ethic, strong collaboration with colleagues, availability of a support system, positive attitude, and academic excellence. I am eager to bring my skills in handling students professionally, teaching, and collaborating with colleagues to provide quality service to Viscans to help the Department of Philosophy and Social Sciences achieve its goals.

I would welcome the opportunity to discuss how my experience and skills can be an asset to your team. Please find my resume attached for your review. I am available for an interview at your convenience and can be reached at 0930 346 3204 or xavieryricgalloscañez@gmail.com

Thank you very much for considering my application. I look forward to the possibility of working with your team.

Sincerely,

Xaviery Ric Gallos Cañez