

ATTY. JULIE TANYA P. LANZAR

PROFILE

I am committed to resolving issues and disputes. Always balancing and managing risks involved in order to attain the best possible outcome. I am eager to work and willing to go the extra mile to get the job done within legal parameters. Fiercely loyal and at the same time honest and trustworthy to get the best output of work.

EXPERIENCE

POLITICAL AFFAIRS OFFICER III, FIFTH LEGISLATIVE DISTRICT OF LEYTE –
2020-PRESENT

Composes and reviews drafts of replies to social communications for the signature of the Congressman. I take charge of preparations of the Congressman's official and social functions as well as schedules, cancel and confirm appointments of and with the Congressman, and likewise handle private communications. I perform related tasks as may be required or necessary to ensure effective and efficient support to the Congressman.

JOB ORDER EMPLOYEE – LOCAL GOVERNMENT UNIT OF THE CITY OF
BAYBAY, LEYTE - 2020

Assigned at the City Information Office- drafting and writing updates on the developments of the City. Assigned at the City Legal Office- handling legal documents and other relevant matters.

REP. CARL CARI LOCAL ELECTIONS CONSULTANT – 2022

Manages and oversees local election legal issues as well as on-site development on the conduct of the elections for the Fifth District of Leyte; Conducted Poll Watcher's seminars for the PDP-LABAN Partylist all through out the Fifth District of Leyte

TOMMY OSMEÑA LEGAL TEAM LOCAL ELECTIONS – 2019

On-site consultant on developing the Local Elections 2019 for Cebu City Tommy Osmeña Legal Team.

EDUCATION

UNIVERSITY OF SAN JOSE RECOLETOS – JURIS DOCTOR, 2019

UNIVERSITY OF SAN CARLOS – AB POLITICAL SCIENCE, 2010

SKILLS

Holds sufficient knowledge of the law on arbitration and mediation proceedings contracts and legal research; Possesses the ability to communicate well, organize, and be creative in problem-solving; Can effectively coordinate with people; Able to perform other duties that may be assigned from time to time; Able to organize and maintain confidential files; Works with less supervision; Above average communication skills both oral and written; Leadership abilities with outstanding ethical behavior; Pays attention to details; Willing to be trained and respects authority