Arteche Blvd , Carbalogan City, Philippines 6700 Office of Administrative Officer | Mercedes Campus











ant Needs occasional Or	ORY (FA	POOR UNSATISFACTORY VERY SATISFACTORY Country of Work A. Quality of Work Output includes regular duties and "extra work" assigned Consistently below Consistently below Consistently below Consistently below Consistently below Consistently below Consistently exceeds Consistently exceeds Consistently below Consistently below Consistently exceeds Consistently exceeds Consistently below Consistently exceeds Consistentl	NAME: RENIEL RADAZA DATE HIRED: October 1 – December 31, 2024 DATE OF LAST RATING: DATE OF LAST RATING: December 31, 2024 SUPERVISOR PERFORMANCE EVALUATION REPORT FOR JOB ORDER EMPLOYEES For the Rating Period October 1, 2024 to December 31, 2024 OFFICE ASSIGNED: JOB ORDER DATE OF THIS RATING: December 31, 2024
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Outstanding Ve y Satisfactory - 4 Satisfactory Unsatisfactory

11. TPS x 30% =

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COMMENTS & RECOMMENDATION FOR DEVELOPMENT PURPOSES

Administrative Officer IV MICHELLE C. PALOP

Compressed

mus

2. X

FINAL RATING

4.88

Numerical Equivalent:

Supervisor Rating computation:

× 70% =

37.5

MICHELLER PALOP Rater (Supervisor)

Confirmed by

Attested by:

JERSON C. SORIO, M.Sc. Acting Campus Director

REDENTOR S. PALENCIA 15

cooperation and loyalty

Toward supervisors, job, peers and clients; shows

assists others; indifferent Seldom works with cr

uncooperative; too critical of others

Frequently

Generally works well with others; shows normal interest

Willing to help others, a good team player

Shows extra ordinal ters to to help; inspires of

ments

work

B. Attitude

PQA | Level 2 | Recognition



SAMAR STATE UNIVERSITY Brgy. Mercedes., Catbalogan City, Philippines 6700























SUPERVISOR PERFORMANCE EVALUATION REPORT FOR JOB ORDER EMPLOYEES For the Rating Period July 1, 2023 to December 29, 2023

NAME: RENEIL S. RADAZA DATE HIRED: JULY 1, 2023 LAST RATING: Very Satisfactory DATE OF LAST RATING JUNE 30, 2023

OFFICE ASSIGNED: JOB CLASSIFICATION:

INFRA-DEVELOPMENT SERVICES (IDS)

I. PERFORMANCE FACTORS (70%)	POOR (Does NOT MEET job	UNSATISFACTORY	JOB CLASSII DATE OF TH	IC DATING	t of Service (COS) er 29, 2023
A. Quality of Work Accuracy, skill, neatness, thoroughness and creativeness B. Quantity of Work Output includes regular duties and "extra work" assigned.	Supervisor Consistently	(Partially MEETS job requirements) Supervisor Occasionally Frequently below	SATISFACTORY (MEET job requirements) Supervisor Consistently Usually meets	requirements) Supervisor Sometimes	OUTSTANDING (FAR EXCEEDS job requirements) Supervisor Consistently
II. CRITICAL FACTORS (30%) A. Dependability Follows instructions, observes good working habits, hows initiative, punctuality and attendance Attitude	POOR (Does NOT MEET job requirements) Supervisor Requires constant supervision	UNSATISFACTORY (Partially MEETS job requirements) Supervisor Needs occasional follow-up	SATISFACTORY (MEET job requirements) Supervisor Ordinarily can be counted on; needs some support from supervisor	Frequently exceeds requirements VERY SATISFACTORY (EXCEEDS job requirements) Supervisor Needs very little supervision	Consistently exceeds requirements OUTSTANDING (FAR EXCEEDS job requirements) Supervisor Can be trusted in job requirements;
nerical F	Seldom works with or assists others; indifferent	Frequently uncooperative; too critical of others	Generally works well with	Willing to help others; a good team player	works even after office hours to complete assigned task Shows extra ordinary interes to help; inspires others to
Supervisor Rating computation -1 J. TPS ×70% = DE		Confirmed by:	Attested by:		work

Numerical Equivalent:	Supervisor Pating
2	Supervisor Rating computation:

,		Supervisor Rating computation		
Poor Unsatisfactory Satisfactory Very Satisfactor Outstanding	-1 -2 -3 y-4	$\frac{\text{I. TPS}}{2} \times 70\% = \frac{\text{J. I}}{2}$ $\frac{\text{II. TPS}}{2} \times 30\% = \frac{\text{J. I}}{2}$ FINAL RATING		
		1 - 4		

MICHELLE C. PALOP Rater (Supervisor)

MICHELLE PALOP Administrative Officer IV

letter RICARDO I SEVERO, JR., Ph. D. Campus Director

APPROVED:

MARILYND. CARDOSO, Ph. D.

University President

Website: www.ssu.edu.ph

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COMMENTS & RECOMMENDATION FOR DEVELOPMENT PURPOSES:

WLRI Fourth Industrial Revolution | Ramin 1 in the Philippines and in the World (2022 & 2023)
Rated 3 Starry | CS Ratings System for Exercisess (2022)
Emergy Efficiency Exercises (2022)
ACRES AND Associate (2022)
ACRES AND Associate (2022)

1º Philippine Higher Educalitie Internationalization Assaulte (2021) PQA | Level 2 | Recognition for Professing in Culture (2022) Top Patent Filer (2008-2019) IOTHER'S MAIDEN NAME SOLAJES