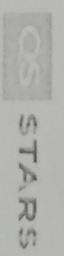
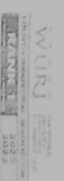


ATENEO DE MANILA UNIVERSITY
Ateneo Blvd., Carballojan City, Philippines 6700
Office of Administrative Officer | Mercedes Campus



SUPERVISOR PERFORMANCE EVALUATION REPORT FOR JOB ORDER EMPLOYEES

For the Rating Period October 1, 2024 to December 31, 2024

NAME: **RENIEL RADAZA**
DATE HIRED: **October 1 - December 31, 2024**
LAST RATING: _____
DATE OF LAST RATING: **December 31, 2024**

OFFICE ASSIGNED: **IDS - SSU MERCEDES**
JOB CLASSIFICATION: **JOB ORDER**
DATE OF THIS RATING: **December 31, 2024**

I. PERFORMANCE FACTORS (70%)					POOR	UNSATISFACTORY	SATISFACTORY	VERY SATISFACTORY	OUTSTANDING
A. Quality of Work					(Does NOT MEET job requirements)	(Partially MEETS job requirements)	(MEET job requirements)	(EXCEEDS job requirements)	(FAR EXCEEDS job requirements)
B. Quantity of Work					Consistently below requirements	Frequently below requirements	Usually meets requirements	Frequently exceeds requirements	Consistently exceeds requirements
II. CRITICAL FACTORS (30%)					POOR (Does NOT MEET job requirements)	UNSATISFACTORY (Partially MEETS job requirements)	SATISFACTORY (MEET job requirements)	VERY SATISFACTORY (EXCEEDS job requirements)	OUTSTANDING (FAR EXCEEDS job requirements)
A. Dependability					Requires constant supervision	Needs occasional follow-up	Ordinarily can be counted on; needs some support from supervisor	Needs very little supervision	Can be trusted in job requires no supervision
B. Attitude					Seldom works with or assists others; indifferent	Frequently uncooperative; too critical of others	Generally works well with others; shows normal interest	Willing to help others a good team player	Shows extra ordinary interest to help; inspires others to work

Numerical Equivalent: Supervisor Rating computation:
Poor -1
Unsatisfactory -2
Satisfactory -3
Very Satisfactory -4
Outstanding -5
I. TPS 3.5
II. TPS 2
+
FINAL RATING 4.25

MICHELLE C. PALOP Rater (Supervisor)	MICHELLE C. PALOP Administrative Officer IV	JERSON C. ORIO, M.Sc. Acting Campus Director	BEDENTOR S. PALENCIA University President
COMMENTS & RECOMMENDATION FOR DEVELOPMENT PURPOSES: <i>Discipline & confidence is much apparent. promote for next year.</i>			

