

# Matin Mafi Jaradal-Pombo

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Blk. 21 lot 1 Mercury Alley

V&G Subd., Tacloban City



## PERSONAL INFORMATION

|                               |   |
|-------------------------------|---|
| <b>Gender</b>                 | Female  |
| <b>Date of Birth</b>          | November 3, 1998  |
| <b>Age</b>                    | 22 years old  |
| <b>Languages Spoken</b>       | English, Filipino, Waray, Cebuano                             |
| <b>Religion</b>               | Roman Catholic  |
| <b>Civil Status</b>           | Single  |
| <b>Citizenship</b>            | Filipino  |
| <b>Educational Attainment</b> | Graduate of Bachelor of Science in Psychology                 |
| <b>Eligibility</b>            | Registered Psychometrician License No: 0019067 (October 2019) |

## EDUCATIONAL BACKGROUND

|  |   |
|--|---|
| <b><u>COLLEGE</u></b><br><b><u>2015 – 2019</u></b>     | <b>University of San Carlos</b><br>Gov. M. Cuenco Avenue, Cebu City, Cebu<br>Bachelor of Science in Psychology<br>Dean's Lister (2 <sup>nd</sup> Year 2 <sup>nd</sup> Semester, 3 <sup>rd</sup> Year 1 <sup>st</sup> & 2 <sup>nd</sup> Semester, 4 <sup>th</sup> Year 2 <sup>nd</sup> Semester) |
| <b><u>HIGH SCHOOL</u></b><br><b><u>2011 – 2015</u></b> | <b>St. Therese Educational Foundation of Tacloban, Inc. (STEFTI)</b><br>Brgy. Abucay, Tacloban City<br>Theresian Awardee for Character & Behavior   |
| <b><u>ELEMENTARY</u></b><br><b><u>2005 – 2011</u></b>  | <b>St. Therese Educational Foundation of Tacloban, Inc. (STEFTI)</b><br>Brgy. Abucay, Tacloban City   |

## WORK EXPERIENCE/S

- **Intern**, *Student Affairs and Services Center, University of the Visayas – Banilad Campus*
- **Intern**, *Qualfon Philippines Inc. – Cebu*

## ORGANIZATIONAL AFFILIATIONS

- Member of USC Psychology Society  
*University of San Carlos (A.Y. 2015 - 2019)*
- Member of USC - Junior People Management Association of the Philippines  
*University of San Carlos (A. Y. 2017 - 2019)*

## SIGNIFICANT EVENTS ORGANIZED & ATTENDED

| Organizer/Facilitator   | DATE                                     |
|---|--|
| <ul style="list-style-type: none"> <li>● Group Dynamics Final Requirement:<br/>Whole day training program</li> </ul>  | October 8, 2017                          |
| <ul style="list-style-type: none"> <li>● Training &amp; Development Final Requirement:<br/>Whole day leadership training program for the Supreme<br/>Student Government of St. Paul College Foundation, Inc. (SPCFI)</li> </ul> | February 23, 2018                        |
| <ul style="list-style-type: none"> <li>● Ad Meliora: A Seminar on Flourishing One's Self and Managing<br/>Study Habits</li> </ul>   | September 13, 2018<br>September 15, 2018 |
| <b>Participant</b>  |  |
| <ul style="list-style-type: none"> <li>● Psychological First Aid Seminar</li> </ul>   | November 23, 2016                        |
| <ul style="list-style-type: none"> <li>● KAUBAN's 1<sup>st</sup> Anniversary Celebration</li> </ul>   | March 29, 2019                           |
| <b>Attendee</b>   |  |
| <ul style="list-style-type: none"> <li>● 1<sup>st</sup> USC I/O Forum</li> </ul>  | September 15, 2017                       |
| <ul style="list-style-type: none"> <li>● Psychology Research Congress</li> </ul>  | March 24, 2018                           |
| <ul style="list-style-type: none"> <li>● Youth for Leadership Summit<br/>2018</li> </ul>  | September 22,                            |
| <ul style="list-style-type: none"> <li>● Learning Session: "Positioning Yourself for the Future"</li> </ul>   | October 19, 2018                         |
| <ul style="list-style-type: none"> <li>● JPMAP Summit 2018: "JUMPSTART"</li> </ul>  | November 25, 2018                        |

## QUALIFICATIONS

### KNOWLEDGE

- Knowledge on topics in Psychology such as Group Dynamics, Training and Development, Theories of Personality, Social Psychology, Psychological Testing, and Research

- Knowledge on Human Resource Management & Organizational Behavior

### **SKILLS**

- Proficiency in computer software (e.g., Microsoft Excel, Microsoft Word, and IBM SPSS)
- Skills in organizing and facilitating classroom discussions, learning sessions, and team buildings
- Efficiency in record keeping, filing, organization; report & inventory creation and maintenance

### **ABILITIES**

- Ability to read, write, and speak in fluent English
- Ability to read, write and speak in Cebuano, Tagalog, and Waray
- Ability to adapt to Job Description being assigned
- Ability to manage time efficiently
- Good interpersonal skills
- Fast learner with a positive attitude
- Willingness to learn, explore, be trained, and perform on the job being assigned

### **REFERENCES**

- **Ms. Jovie M. Suson**  
Guidance Advocate, Health & CBA  
University of the Visayas, Gullas Medical Center  
0917 638 2663