May 11, 2021 Pangasugan, Baybay City, Leyte 09558643848

CHARIS B. LIMBO

Director Institute of Human kinetics Visayas State University ViSCA, Baybay City, Leyte

Madam:

Inspired by my sincere desire to be hired in your company, I have the honor to apply for Utility Worker II in permanent position.

I graduated my Bachelor of Science in Forestry (BSF) at Leyte State University (LSU) Visca, Baybay City, Leyte last April 2005.

In addition to that, Im very much willing to do my responsibility and duties to be assigned. With my determination and courage I feel confident that I can do my job better with minimal supervision.

Attached are the supporting documents to vouch my integrity for your perusal.

I am very much willing to come for an interview at your most convenient time.

Respectfully yours,

RONALDO M. LAURIÑO

Applicant