CS Form No. 212 Revised 2017 PERSONAL DATA SHEET WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. SUMODOBILA 2. SURNAME NAME EXTENSION (JR., SR) FIRST NAME CLARISSE APALE MIDDLE NAME 3. DATE OF BIRTH 16. CITIZENSHIP **✓** Filipino Dual Citizenship (mm/dd/yyyy) 3/13/1996 **y**by birth RIYADH, K.S.A 4. PLACE OF BIRTH If holder of dual citizenship, Pls. indicate country: please indicate the details. Male **✓** Female 5. SEX Philippines ✓ Single Married 17. RESIDENTIAL ADDRESS SAMPAGUITA LADIES' DORMITORY 6 CIVIL STATUS Widowed Separated House/Block/Lot No VISAYAS STATE UNIVERISITY Other/s:

ZIP CODE

ZIP CODE

21. E-MAIL ADDRESS (if any)

NAME EXTENSION (JR., SR)

19. TELEPHONE NO.

20. MOBILE NO.

18. PERMANENT ADDRESS

6521

6301

N/A

5'2

51 kg

N/A

121214519421

1225-0031-7327

06-4059083-1

342-777-748-000

7. HEIGHT (m)

8. WEIGHT (kg)

9. BLOOD TYPE

10. GSIS ID NO.

11. PAG-IBIG ID NO

12. PHILHEALTH NO.

15. AGENCY EMPLOYEE NO.

FIRST NAME MIDDLE NAME

OCCUPATION

II. FAMILY BACKGROUND 22. SPOUSE'S SURNAME

EMPLOYER/BUSINESS NAME

BUSINESS ADDRESS

TELEPHONE NO.

24. FATHER'S SURNAME

FIRST NAME

MIDDLE NAME

Ν/Δ

N/A

N/A N/A

N/A

N/A

N/A SUMODOBILA

CLARITO

MALIMOT

13. SSS NO.

14. TIN NO.

(Do not fill up. For CSC use only

•

by naturalization

N/A

Street

VISCA

Barangay

LEYTE

Province

SAMEON REAL

SAN VICENTE

Barangay **BOHOL**

Province

DATE OF BIRTH (mm/dd/yyyy)

Subdivision/Village

BAYBAY

City/Municipality

N/A

N/A

Subdivision/Village

City/Municipality

BACLAYON

sumodobilaclarisse@gmail.com

23. NAME of CHILDREN (Write full name and list all)

House/Block/Lot N

25. MOTHER'S MAIDEN NAME APALE SURNAME PRIMA FIRST NAME (Continue on separate sheet if necessary) MANHILOT MIDDLE NAME II. EDUCATIONAL BACKGROUND HIGHEST LEVEL SCHOLARSHIP/ PERIOD OF ATTENDANCE NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE YFAR LEVEL UNITS EARNED (if not graduated) ACADEMIC HONORS RECEIVED GRADUATED (Write in full) (Write in full) From To HOLY SPIRIT SCHOOL BASIC EDUCATION FLEMENTARY 2002 2008 GRAUDATE 2008 HONORABLE BASIC EDUCATION SECONDARY HOLY SPIRIT SCHOOL 2008 2012 GRAUDATE 2012 MENTION VOCATIONAL / TRADE COURSE HOLY NAME UNIVERSITY BS in ACCOUNTANCY 2017 CUM LAUDE COLLEGE 2012 2017 GRAUDATE GRADUATE STUDIES DATE SIGNATURE July 7, 2020 CS FORM 212 (Revised 2017), Page 1 of 4

	ERVICE ELIG			DATE OF				LICENSE (if a	oplicable)
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE CAREER SERVICE - PROFESSIONAL NC III - BOOKKEEPING CERTIFIED PUBLIC ACCOUNTANT LICENSURE EXAMINATION			RATING DATE OF EXAMINATION / CONFERMENT		PLACE OF EXAMINATION / CONFERMENT			NUMBER	Date of
			82.89%	2015	TAGBILARAN CITY, BOHOL			1074	Validity from
			02.0976			CITY, BOHOL		160712030041	11/26/2015 4/8/2016 to 4/7/2021
				2016	TAGBILARAN (58	
			81.17%	2017	CALOOCA	AN CITY		0181941	2/7/2020 to 3/13/2023
			(Con	tinue on separate sheet it	f necessary)				
	XPERIENCE	ent. Start from your recei	at work) Descript	ion of duties should	I he indicated in the attac	had Work F	vnorionco	shoot	
8. INCLU	ISIVE DATES						SALARY/ JOB/ PAY GRADE (if		GOVT
(m From	m/dd/yyyy) To	POSITION TI (Write in full/Do not a		DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY	applicable)& STEP (Format "00-0")/	STATUS OF APPOINTMENT	SERVICE (Y/ N)
3/21/2016	5/24/2016	AUDIT ST/	AFF	D. B. FROJO	AND ASSOCIATES		INCREMENT	ON THE JOB	N
12/2/2017	7/26/2019	AUDIT STA		PUNONGBAYAN AND ARAULLO GRANT				TRAINEE REGULAR	N
1/22/2020	5/31/2020	PART TIME INST		THORNTON VISAYAS STATE UNIVERSITY				PART TIME	Y
	ATURE		(Con	tinue on separate sheet it	necessary) DATE			y 07, 2020	

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S								
29. NAME & ADDRESS OF ORGANIZATION (Write in full)		INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK			
PHILIPPINE RED CROSS			To 2015			VOLUNTEER		
PARISH YOUTH MINISTRY			2016			PARISH YOUTH COORDINATOR		
					P&Ause Ambassadress			
P&A for A Cause			2019			P&Ause Ambassauress		
	(Con	tinue on separate :	sheet if necessary					
VII. LEARNING AND DEVELOPMENT (L&D)				iof/Executive/Mens	exerial positional			
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for 30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/	CONDUCTED/ SPONSORED BY (Write in full)		
		From	То		Technical/etc)	PUNONGBAYAN AND ARAULLO GRANT		
Mastering the Associate Role (2018)		11/12/2018	11/16/2018	40.0		THORNTON PUNONGBAYAN AND ARAULLO GRANT		
Tax Clinic: Taxation of Insurance Companies		6/22/2018	6/22/2018	4.0		THORNTON PUNONGBAYAN AND ARAULLO GRANT		
Data Privacy Act 2018		5/4/2018	5/4/2018	4.0		THORNTON PUNONGBAYAN AND ARAULLO GRANT		
Engaging Clients with Confidence		6/13/2018	6/13/2018	4.0		THORNTON PUNONGBAYAN AND ARAULLO GRANT		
Foundations of Writing			6/8/2018	16.0		THORNTON PUNONGBAYAN AND ARAULLO GRANT		
Mastering the First Year Role			12/13/2017	72.0		THORNTON		
rate sheet if necessary) VIII								
31. SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION 23 ASSOCI							
CREATIVE WRITING	Write in full)					(Write in full) PHILIPPINE INSTITUTE OF CERTIFIED		
SCRIPT WRITING P						PUBLIC ACCOUNTANTS		
COMPUTER LITERACY								
rate sheet if necessary)								
SIGNATURE Gurada		(ile)		DA	ATE	July 7, 2020 CS FORM 212 (Revised 2017), Page 3 of 4		

34.	Are you related by consanguinity or affinity to the appoint chief of bureau or office or to the person who has immedia Bureau or Department where you will be apppointed, a. within the third degree?	□YES	☑no			
	b. within the fourth degree (for Local Government Unit - Ca	☐YES ☑NO If YES, give details:				
35.	a. Have you ever been found guilty of any administrative of	☐ YES ☑ NO If YES, give details:				
	b. Have you been criminally charged before any court?	YES INO If YES, give details: Date Filed: Status of Case/s:				
36.	Have you ever been convicted of any crime or violation of by any court or tribunal?	☐ YES ☑ NO If YES, give details:				
	Have you ever been separated from the service in any of t retirement, dropped from the rolls, dismissal, termination, out (abolition) in the public or private sector?	☐ YES ☐ NO If YES, give details:				
38.	a. Have you ever been a candidate in a national or local el Barangay election)? b. Have you resigned from the government service during	☐ YES				
39.	election to promote/actively campaign for a national or loc Have you acquired the status of an immigrant or permaner	If YES, give details:				
40. a.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mi 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972 Are you a member of any indigenous group?	☐YES	v. ☑NO			
b.	Are you a person with disability?	☐ YES ☐ NO If YES, please specify ID No:				
c.	Are you a solo parent?	☐ YES ☑ NO If YES, please specify ID No:				
41.	REFERENCES (Person not related by consanguinity or affinity to applica		1			
NA/E N	NAME NDELL D. GANHININ, CPA	ADDRESS CEBU CITY	TEL. NO.			
	·	BOHOL	(032) 231 0690	(==)		
FLO	RITA D. ACERO, CPA	BOHOL	(032) 412 3432			
42.	I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertiphilippines. I authorize the agency head/authorized replacement and administrative/criminal case/s against me.	nent laws, rules and regulations of the presentative to verify/validate the contents	Republic of the s stated herein.	Que de la companya del companya de la companya del companya de la		
PL	overnment Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) LEASE INDICATE ID Number and Date of Issuance overnment Issued ID: PRC ID					
ID	/License/Passport No.: 0181941	Signature (Sign inside the br	ox)			
Da	Date/Place of Issuance: 11/14/17 - CEBU CITY January 23, 2020 Date Accomplished			Right Thumbmark		
	SUBSCRIBED AND SWORN to before me this	, affiant exhibiti	ing his/her validly issued g	government ID as indicated above.		
	L	Person Administering Oat	th			