

December 27, 2024

LIJUERAJ J. CUADRA

Department Head
Department of Agricultural Education & Extension
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Cuadra,

Good day!

I learned from the Visayas State University website that the Department of Agricultural Education and Extension is hiring for a Part-Time Instructor for the second semester of the academic year 2024-2025. I would like to express my interest in applying for the position.

I am Archille C. Galupo, a second-year student of Master of Science in Agricultural Extension (MS AgEx) at the Visayas State University. I finished my undergraduate degree at the same university and completed a Bachelor of Science in Development Education. I have been teaching part-time for the last two semesters in the Department of Agricultural Education & Extension.

I would be glad to discuss my application at your earliest convenience. I am hoping for a favorable response. Thank you very much.

Respectfully yours,


Archille C. Galupo
+63 995 914 7963