

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	CABASE		
FIRST NAME	MICHELLE AUBREY		NAME EXTENSION (JR., SR)
MIDDLE NAME	DOMINGO		
3. DATE OF BIRTH (mm/dd/yyyy)	AUGUST 15, 1994	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	STA. CRUZ, MANILA	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	503- 30 de Diciembre St. House/Block/Lot No. Street Subdivision/Village Poblacion 18 Barangay Baybay City, Leyte City/Municipality Province
7. HEIGHT (m)	1.58 m	ZIP CODE	6521
8. WEIGHT (kg)	51 kg		
9. BLOOD TYPE	type O	18. PERMANENT ADDRESS	503- 30 de Diciembre St. House/Block/Lot No. Street Subdivision/Village Poblacion 18 Barangay Baybay City, Leyte City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	6521
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	13-025367828-4		
13. SSS NO.	N/A	19. TELEPHONE NO.	563-8421
14. TIN NO.		20. MOBILE NO.	0916 475 6064
15. AGENCY EMPLOYEE NO.		21. E-MAIL ADDRESS (if any)	michelleaubreycabase@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	CABASE		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	IÑIGO EZEKIEL	NAME EXTENSION (JR., SR)	ZARIAH BRIELLE D. CABASE	10/16/2020
MIDDLE NAME	QUIÑONES			
OCCUPATION	Self-employed/ Engineer			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	DOMINGO			
FIRST NAME	MARIO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	IGNACIO			
25. MOTHER'S MAIDEN NAME	SOCORRO M. RELEVO			
SURNAME	DOMINGO			
FIRST NAME	SOCORRO			
MIDDLE NAME	RELEVO			

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA FOUNDATION ELEMENTARY SCHOOL		2001	2007		2007	
SECONDARY	VISAYAS STATE UNIVERSITY- LABORATORY HIGH SCHOOL		2007	2011		2011	with honors
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	VISAYAS STATE UNIVERSITY	BS ECONOMICS	2011	APRIL 2015		2015	CUM LAUDE
GRADUATE STUDIES	UNIVERSITY OF THE PHILIPPINES- LOS BAÑOS	MS AGRICULTURAL ECONOMICS	2017	2020		2020	

SIGNATURE	macabased	DATE	
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27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
Civil Service Commission- Honor Graduate Eligibility		April 21, 2015	Visayas State University	100108150402	04/22/15
Driver's License			LTO- Baybay City, Leyte	H12-16-002168	08/15/2019

V. WORK EXPERIENCE

[illegible]

DATE _____

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED
(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible][illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
People skills-communication	N/A	N/A
flexibility, adaptability, management skills		
Data analysis		
Customer service		
Driving		
SPSS, STATA, GIS		

(Continue on separate sheet if necessary)

SIGNATURE	<i>macabased</i>	DATE	
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:

☐ YES☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Pastor P. Garcia	Visayas State University	9155456693
Antonio Jesus A. Quillooy	University of the Philippines	aaquillooy@up.edu.ph
Jose L. Bacusmo	Visayas State University	9686906880

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: **Driver's license**

ID/License/Passport No.: **H12-14-062149**

Date/Place of Issuance: **LTO BAYBAY**

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Signature (Sign inside the box)

Date Accomplished

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

Doc No. _____
Page No. _____
Book No. LV
Series of 2022

ATTY. EDEN B. CHAVEZ-BUTAWAN
Notary Public for the Province of Leyte, City of Baybay
N.C No. B-19-01-04, February 5, 2019
(Extended Until June 30, 2022)-B.M. 3795
R. Magsaysay Avenue, Baybay City, Leyte

Person Administering Oath
PL6580803.- 01/03/22
IDP No. 183267-01/03/22
TIN No. 207-628-029
Roll No. 42391
MCI E Compliance No. VL0011118

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