

October 21, 2021

RE: JOB APPLICATION

Dear Sir/Ma'am,

I am **Val Reymund B. Wenceslao**, a product of the **University of Cebu** with the degree in **Bachelor of Science in Customs Administration** and graduated on May 16, 2018.

I am willing to undergo training and interview at your utmost convenient time. You can reach me through this number **09651333239**. This is to forward my application for any position in your company. I am very pleased and interested to impart my knowledge, skills, and abilities that I have gained in order to use it with efficiency and capability.

With my OJT experience Trainee in **Bureau of Customs, Cebu**. I could assure you and to your company that with all of my knowledge, skills and abilities, I would be a great asset and contribute to the progress of your company.

With the experienced I have undergone and have pass through, I humbly come toward you that would fit to the position in your qualification. I am confident enough that I could contribute to the best of my ability to your company's vision and mission.

Attached is my resume for your reference. Should you find my qualifications adequate, I am willing to call up for an interview at your most convenient time.

Thank you. Looking forward to work with the people in your respective company and with this, rest assures of my highest competence and dedication to this noble task.

Sincerely yours,

Wenceslao, Val Reymund B.

encl. Resume



Val Reymund B. Wenceslao

Tandang Sora St. (Zone 1) Baybay, Leyte

Mobile Number: 09651333239

Email Address: valreymund14@gmail.com

Personal Details

Gender : Male
Date of Birth : February 14, 1994
Height : 5'7"
Weight : 88 kg.
Nationality : Filipino
Languages : English, Tagalog

Qualifications and Skills

- Well-organized and disciplined.
- A flexible approach and a willingness to 'pitch in'.
- Humble personality and with enthusiastic attitude way.
- Fast learner person.
- Hard working person.
- Responsible and well determined person.
- Able to work under pressure.
- A team player

Educational Attainment

Graduated, May 2018, Bachelor of Science in Customs Administration

College Education
University of Cebu- Main Campus
Cebu City

Graduated, March 2010

High School Education
Franciscan College of Immaculate Conception (FCIC)
Baybay, Leyte

Character Reference:

Ms. Genalyn M. Palanas
Procurement Officer
Philippine Ports Authority, PMO-WLB
09323277424

Ms. Ena Victoria S. Odulio
Investment Adviser
Bank of the Philippine Island
09177719098