CS Form No. 212

Revised 2017

## **PERSONAL DATA SHEET**

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. 1. CS ID No. Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. (Do not fill up. For CSC use only . PERSONAL INFORMATION 2. SURNAME Laban NAME EXTENSION (JR., SR) FIRST NAME John MIDDLE NAME Villanueva 3. DATE OF BIRTH 01/24/1980 16. CITIZENSHIP ☑ Filipino ■ Dual Citizenship (mm/dd/yyyy) ☑ by birth ■by naturalization 4. PLACE OF BIRTH Mandalutong, Metro Manila If holder of dual citizenship. Pls. indicate country: please indicate the details. 5. SEX ☐ Female Philippines ☑ Single ☐ Married 17. RESIDENTIAL ADDRESS 587 A Tabok 1 6 CIVIL STATUS House/Block/Lot No. ■ Widowed ☐ Separated **BRGY Matlang** ☐ Other/s: Subdivision/Village Barangay Isabel 7. HEIGHT (m) 1.65 :itv/Municina 8. WEIGHT (kg) 70 18. PERMANENT ADDRESS 587 A Tabok 1 9. BLOOD TYPE 0 House/Block/Lot No Street BRGY Matlang 10. GSIS ID NO. Subdivision/Village Barangay Cebu Leyte 11. PAG-IBIG ID NO. 159000677668 City/Municip 12. PHILHEALTH NO 110502034235 ZIP CODE 6539 13 SSS NO 0734237819 19 TELEPHONE NO 14. TIN NO. 937505990000 20. MOBILE NO. 09495030227 / 09663317832 15. AGENCY EMPLOYEE NO 21. E-MAIL ADDRESS (if any) john.laban3000@gmail.com / john.laban2419@gmail.com SPOUSE'S SURNAME 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) FIRST NAME MIDDLE NAME OCCUPATION EMPLOYER/BUSINESS NAME BUSINESS ADDRESS TELEPHONE NO. 24. FATHER'S SURNAME Laban NAME EXTENSION (JR., SR) FIRST NAME Cornelio MIDDLE NAME Peilago MOTHER'S MAIDEN NAME Valero SURNAME Laban FIRST NAME Annie MIDDLE NAME Villanueva (Continue on separate sheet if necessary) EDUCATIONAL BACKGROUND HIGHEST LEVEL/ UNITS EARNED PERIOD OF ATTENDANCE YEAR GRADUATEI 26 NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE LEVEL SCHOLARSHIP/ ACADEMIC HONORS RECEIVED (Write in full) (Write in full) (if not graduated) From То ELEMENTARY **BAGO CITY ELEMENTARY SCHOOL** ELEMENTARY DIPLOMA 07/06/1986 19/03/1993 1993 RAMON TORRES NATIONAL HIGH SCHOOL HIGH SCHOOL DIPLOMA 1997 SECONDARY 07/06/1993 21/03/1997 VOCATIONAL / AMA COMPUTER LEARNING CENTER COMPUTER SYSTEM DESIGN PROGRAMMING 2003 11/06/2001 21/03/2003 TRADE COURSE **BAGO CITY COLLEGE** AB ENGLISH COLLEGE 09/06/1997 24/03/2000 2000 CEBU NORMAL UNIVERSITY DIPLOMA IN PROFESSIONAL EDUCATION COLLEGE 10/06/2019 28/08/2020 2020 GRADUATE STUDIES SIGNATURE DATE 11/06/2021

IV. CIVIL SE	ERVICE ELIG	BILITY							
27. CAREE		080 (BOARD/ BAR) UNDER	RATING	DATE OF	B) 405 25 3	ION / 0.5:::-	ACAIX.	LICENSE (if app	
SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE		(If Applicable)	EXAMINATION / CONFERMENT			MENT	NUMBER	Date of Validity	
Professional Teacher 75.40%			September 29, 2019	Cebu City			1829213	01/24/20 23	
Driver's License NA			NA	NA			F01 - 99 - 134355	01/24/20 24	
			(Conti	nue on separate sheet if r	necessary)				
	XPERIENCE ate employme	nt. Start from your recent	work) Description	n of duties should be	indicated in the attache	d Work Expe	erience shee	et.	
28. INCLU	SIVE DATES m/dd/yyyy)	POSITION TI	TLE	DEPARTMENT / AGE	NCY / OFFICE / COMPANY	MONTHLY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP	STATUS OF	GOV'T SERVICE
From	То	(Write in full/Do not a	abbreviate)	(Write in full	Do not abbreviate)	SALARY	(Format "00-0")/ INCREMENT	APPOINTMENT	(Y/N)
04/20/2005	09/20/2005	Jollibee Express Del	ivery Service		olod   Bacolod City	NA		End of Contract	N
09/22/2006	05/31/2007	Office Sta	aff		- Administrative Section ago City	NA		Volunteer	Υ
06/23/2007	10/17/2007	Branch Encoder	-/Support	Negros Women for Tomorrow's Foundation  – IT Department   Bacolod City		NA		End of Contract	N
02/11/2008	04/19/2009	Customer Service Ro	epresentative	Teleperformance Bacolod – Travel Account   Bacolod City		11500.00		Resigned	N
08/17/2009	09/28/2015	Team Leader/Su	ıpervisor	Transcom Pagalad COMCAST   Pagalad		30000.00		Resigned	N
06/27/2016	03/19/2019	Quality Assurance	Specialist	Telstra Powered by Teletech   Cebu City		21500.00		Resigned	N
03/27/2019	03/31/2021	Claims Officer- Motor Vehicle Insurance		QBE – Australian Claims  Cebu City		23650.00		Redundiated	N
SIGNA	TUDE		(Conti	nue on separate sheet if r					
SIGNA	TURE				DATE		CS FO	RM 212 (Revised 2017)	, Page 2 of 4

VI. VOLUNT	ARY WORK OR INVOLVEMENT	IN CIVIC / NON-GOVER	RNMENT / PEC	OPLE / VOLUI	NTARY ORGA	NIZATION/S	
29.	NAME & ADDRESS OF ORGAN (Write in full)	IZATION	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
(Wille III lull)			From	То			
VII LEADN	ING AND DEVELOPMENT (L&D)	INTERVENTIONS/TDA		parate sheet if nece			
	nost recent L&D/training program and includ					tive/Managerial pos	itions)
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENT			INCLUSIVE DATES OF ATTENDANCE		NUMBER OF HOURS	Type of LD ( Managerial/	CONDUCTED/ SPONSORED BY
	(Write in full)		(mm/d	d/yyyy) To	NOMBER OF FIGURE	Supervisory/ Technical/etc)	(Write in full)
			FIOIII	10			
VIII OTUE	NEODWATION		(Continue on sep	parate sheet if nece	essary)		
VIII. OTHER	RINFORMATION		NON ACADEMIC	DICTINOTIONS / D	FOOONITION	_	MEMBERSHIP IN ASSOCIATION/ORGANIZATION
31.	SPECIAL SKILLS and HOBBIES	32.	NUN-ACADEMIC	DISTINCTIONS / R (Write in full)	ECOGNITION		33. (Write in full)
	SICNATURE		(Continue on sep	parate sheet if nece		ATE	
	SIGNATURE				DA.	ATE	

	Are you related by consanguinity or affinity to the appoin chief of bureau or office or to the person who has immed Bureau or Department where you will be apppointed, a. within the third degree?  b. within the fourth degree (for Local Government Unit -		☑ NO ☑ NO S:			
35.	a. Have you ever been found guilty of any administrative     b. Have you been criminally charged before any court?	e offense?	☐ YES If YES, give details  ☐ YES If YES, give details  Date Filed:			
36.	Have you ever been convicted of any crime or violation or regulation by any court or tribunal?	Status of Case/s:  □ YES □ NO If YES, give details:				
37.	Have you ever been separated from the service in any or retirement, dropped from the rolls, dismissal, termination phased out (abolition) in the public or private sector?		☐ YES If YES, give details	☑ NO		
<ul><li>a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</li><li>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</li></ul>			☐ YES ☑ NO If YES, give details: ☐ YES ☑ NO If YES, give details:			
	Have you acquired the status of an immigrant or perman	nent resident of another country?	☐ YES If YES, give details	☑ NO		
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) 7277); and (c) Solo Parents Welfare Act of 2000 (RA 89	•				
a.	Are you a member of any indigenous group?		☐ YES If YES, please specify			
c. Are you a solo parent?			☐ YES ☐ NO  If YES, please specify ID No:  ☐ YES ☐ NO  If YES, please specify ID No:			
41.	REFERENCES (Person not related by consanguinity or affinity to app	olicant /appointee)				
	NAME	ADDRESS	TEL. NO.			
	Ninia Corelle Bacay	Telstra Powered by Teletech   Pasay City	9151032229			
	Van Kevin Ragay	Telstra Powered by Teletech   Cebu City	999990113	(30)		
	Kristel Mae Daan	Department of Health   Isabel, Leyte	9263029318			
42.	I declare under oath that I have personally accomplishe complete statement pursuant to the provisions of pertiin Philippines. I authorize the agency head/authorized rep I agree that any misrepresentation made in this do administrative/criminal case/s against me.	nent laws, rules and regulations of the resentative to verify/validate the conter	Republic of the ats stated herein.	РНОТО		
G	overment Issued IE Driver's License  O/License/Passport N F01 - 99 - 134355	Signature (Sign inside the	box)			
Date/Place of Issuanc January 24, 2019  Date Accomplished						

Person Administering Oath	[

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