

March 18, 2021

MOISES NEIL V. SERIÑO

Director, Visayas Socio-Economic Research and Data Analytics Center &

Dean, College of Management and Economics

Visayas State University

Visca, Baybay City, Leyte.

I am writing this letter to inquire about the possibility of having my skills match up with the teaching job opportunity in the Visayas Socio-Economic Research & Data Analytics Center (ViSERDAC).

I am a degree holder from (VSU) Visayas State University, as a graduate in Bachelor of Science in Statistics. I am licensed Professional Teacher and has passed the professional civil service eligibility. I have acquainted myself with a range of teaching skills that allow me to be dynamic in the field of working. I have a teaching experience for three consecutive years in Philippines, Sri Lanka, and Korea. My teaching experiences especially at STI afforded me the opportunity to assume responsibilities of a teaching position.

I am a versatile, an analytical and hard-working Statistician with a practical hands-on approach; able to collect and analyze information, digest facts/figures and grasp complex of technical issues relating to data analyses and interpretation; able to speak English language and proven ability to communicate in a diverse environment. I am available to fill this opening and can begin to work immediately after hiring.

I can be reached through my email address (dhelnunez94@gmail.com) and my mobile number (0921-058-0715).

Thank you for your consideration and the time you have spent reviewing my resume. I look forward to speaking with you about this employment opportunity.

Sincerely,

EDELYN P. NUÑEZ

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