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July 12, 2020

To:

Erlinda A. Vasquez
Director, PhilRootcrops
Visayas State University, Baybay City, Leyte

Dear Maam,

I am writing to express my heartfelt interest as “Science Research Assistant” to your esteemed office. The high hopes and desire of landing this job/position are very much accompanied by experience and knowledge in the fields of research, particularly; quantitative and qualitative.

I have been a “Science Research Assistant (Job-Order)” from two separate departments and offices in VSU. From a much recent work, I was fortunate enough to do my graduate study and work at the same time as science research assistant. I was not able to finish my graduate study; however I have earned units that go along with it. The exposure to such has definitely polished my knowledge and character. The systematic and scientific approach to research has greatly improved. I am proud and humbled to be part in accomplishing two major project studies during my short stay and was able to submit one for VSU publication. All these are not possible without the guidance from the best mentors, by far. I have since then longed to refine these idled learning of mine and put it in to use. I would certainly spend my available time to focus in doing activities and take advantage of the built connections inside and outside VSU that would greatly contribute to the project.

For further details regarding my qualifications and background, please review my attached curriculum vitae.

Looking forward to speaking with you at your most convenient time and discuss all these matters in the near future. Thank you for your kind consideration

Very truly yours,



Gino Carlo C. Ramirez