

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	COMALING		
FIRST NAME	SARAH JANE		
MIDDLE NAME	SOLIS		
3. DATE OF BIRTH (mm/dd/yyyy)	12/02/1997	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization If holder of dual citizenship, please indicate the details.
4. PLACE OF BIRTH	ANTIPOLO, RIZAL		
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	Street MANARUG Barangay JAVIER, LEYTE Province 6511
7. HEIGHT (m)	4'9"	ZIP CODE	6511
8. WEIGHT (kg)	45		
9. BLOOD TYPE	N/A	18. PERMANENT ADDRESS	Street MANARUG Barangay JAVIER, LEYTE Province 6511
10. GSIS ID NO.	N/A	ZIP CODE	6511
11. PAG-IBIG ID NO.	121236935133		
12. PhilHealth NO.	120257652454		
13. SSN NO.	0641982752	19. TELEPHONE NO.	N/A
14. TIN NO.	352-397-854	20. MOBILE NO.	09464537723/09454833952
15. AGENCY/EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	sarahicomaling2018@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A		N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	COMALING		04/13/1967	
FIRST NAME	MAXIMO	JR.		
MIDDLE NAME	RAMIREZ			
25. MOTHER'S MAIDEN NAME	MARGARITA G. SOLIS		08/16/1974	
SURNAME	COMALING			
FIRST NAME	MARGARITA			
MIDDLE NAME	SOLIS			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BINULHO ELEMENTARY SCHOOL	ELEMENTARY	2004	2010	GRADUATE	2010	3RD HON. MENTION
SECONDARY	JAVIER NATIONAL HIGH SCHOOL	SECONDARY	2010	2014	GRADUATE	2014	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF ELEMENTARY EDUC.	2014	2018	GRADUATE	2018	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	December 7, 2021
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work! Description of duties should be indicated in the attached Work Experience sheet.)

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	December 7, 2021
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[illegible]

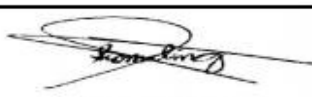
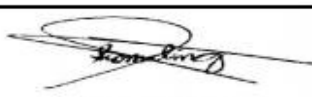
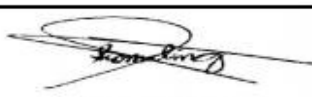
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
SINGING	N/A	N/A
HOSTING	N/A	N/A
COMMUNICATION	N/A	

SIGNATURE		DATE	December 7, 2021
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	☐ YES ☒ NO ☐ YES ☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	☐ YES ☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	☐ YES ☒ NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	☐ YES ☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	☐ YES ☒ NO If YES, please specify: _____ ☐ YES ☒ NO If YES, please specify ID No: _____ ☐ YES ☒ NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>CRISYL COMPENDIO</td> <td>BAYBAY CITY, LEYTE</td> <td>9054241793</td> </tr> <tr> <td>MARIA KIM AURE</td> <td>BAYBAY CITY, LEYTE</td> <td>9228008135</td> </tr> <tr> <td>LOUISA MARIE ANDRADE</td> <td>BAYBAY CITY, LEYTE</td> <td>9060519933</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	CRISYL COMPENDIO	BAYBAY CITY, LEYTE	9054241793	MARIA KIM AURE	BAYBAY CITY, LEYTE	9228008135	LOUISA MARIE ANDRADE	BAYBAY CITY, LEYTE	9060519933
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
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SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath  PHOTO  Right Thumbmark													