

**Jason P. Capuno**  
**Zone 6, Guadalupe, Baybay City, Leyte**  
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### **Job Objectives:**

- To be part of company and to enhance my skills and knowledge.
- Seeking full time employment.
- To obtain a challenging position in any field where I can use my education and expertise.

### **Personal Profile:**

Date of Birth	:	December 14, 1992
Age	:	32
Religion	:	Roman Catholic
Gender	:	Male
Weight	:	172 lbs.
Height	:	5'9
Civil Status	:	Married

## **Academic Background:**

### **Bachelor/College Degree**

Institute/University: Visayas State University  
Course and Major: Bachelor of Animal Science  
Address: Visca, Baybay City, Leyte  
SY: 2012-2017

### **Secondary**

Institute/University: Bunga National High School  
Address: Brgy. Bunga, Baybay City, Leyte  
SY: 2005-2012

**Primary:** Guadalupe Elementary School  
Address: Brgy. Bunga, Baybay City, Leyte  
SY: 1999-2005

## **Personal Skills**

- Dedication and drive as hard working individual
- Productive person who follows ideas and suggestion
- A good team player
- Computer literate
- Research skills

## **Work Experience**

□ **Computer laboratory Aide -Department of Meteorology,  
Visayas State University, Baybay City, Leyte  
Feb. 14, 2025 – Present**

### **Duties and Responsibilities:**

- Installing, maintaining and repairing computer and software.
- Troubleshooting issues.
- Updating system, and ensuring network and data security.
- Setting up new equipment and diagnosing a problem.
- Performed the duties of Utility Messenger in the Department, in the absence of the regular messenger

□ **Production Staff- Excelsior Farm Inc. Partner with PIC  
(Piggery Farm 2700 Sow Level).**

Brgy. Sacsac Pinamungahan ,Cebu City  
July 19, 2022 to January 5, 2025

### **Duties and Responsibilities:**

- Monitor the health and well-being of pigs
- Recognized and treat health problems of pigs
- Ensure that the water is available and pigs are feed the correct amount and type of feeds
- Perform weaning procedures

- Conduct and guide basic duties like castration, tail docking, ear notching and maintaining healthy animal environment and applying biosecurity measures.
- Evaluate and Administer scheduled vaccination program including vitamins and diseases prevention.
- Monitor and handling breeder, farrowing sows and sucklings, raising weanlings and producing finishers.
- Collecting semen from Breeder boar using a dummy and Conduct A.I (Artificial Insemination) for in heat Gilts.

➤ **Animal keeper- Ormoc Mac Mercury Hardware & Allied Services, Inc.**

October 28, 2017 – April 30, 2021.

Duties and Responsibilities:

- ☐ Feeding the animals
  - Administering medication
  - Cleaning and maintaining the animals enclosure
  - Reporting unusual changes in behavior to managers or veterinarians
  - Assisting with veterinary procedure
  - Keeping detailed records

➤ **Farm trainee- Asturias Farm, Inc.**

**(Piggery Farm 3000 Sow Level).**

Barangay San Isidro 6042 Asturias Cebu

February 28 to April 26, 2017



#### Duties and Responsibilities:

- Carry out feeding routine
- Recognize problems and provide basic assistance
- Perform weaning procedures
- Provide water for animals and perform routine maintenance on water drinker's.
- Follow safe manure management procedures when cleaning out manure pits.
- Reporting safety concerns to the safety representatives and/or unit manager.
- Evaluate and Administer scheduled vaccination program including vitamins and diseases prevention.

#### ➤ **On-the-job training-Suntory Farm Inc.**

Suntory Farm, Inc., Barangay Balidbid, Sta. Fe, Cebu  
March 20 to May 6, 2015

#### Duties and Responsibilities:

- Ensure proper handling of breeding stock
- Carry out the breeding program to ensure production targets are met, which includes both hand breeding and artificial insemination.
- Carry out feeding routine
- Monitor pig health and recognize signs of disorder and report concerns
- Provide water for animals and perform routine maintenance on water drinker's
- Operate a high pressure washer and ensure cleanliness and sanitation standards for the unit are met.

- Ensure the units biosecurity protocols is followed by all staff and visitors

**CHARACTER REFERENCE:**

**ENGR. ROTSEN B. LABISORES**

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