

JONALYN A. BULAWAN
PATAG BAYBAY CITY, LEYTE
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LANGAUGE

- Tagalog, Bisaya, English

WORK EXPERIENCE

- Department of Meteorology, Visayas State University
Visca, Baybay City, Leyte
January 02, 2025– Present
Deputy Documents and Records Controller (DDRC)
- Renewable Energy Research Center, Visayas State University
Visca, Baybay City, Leyte
January 01, 2024 – December 31, 2024
Alternate Deputy Documents and Records Controller (aDDRC)
- Renewable Energy Research Center, Visayas State University
Visca, Baybay City, Leyte
July 01, 2023 – December 31, 2023
Deputy Documents and Records Controller (DDRC)
- Department of Pure and Applied Chemistry, Visayas State University
Visca, Baybay City, Leyte
February 16, 2023– June 30, 2023
Alternate Deputy Documents and Records Controller (aDDRC)
- Philippine Statistics Authority
Baybay City, Leyte
October 04, 2021– December 24, 2021
Enumerator

EDUCATIONAL BACKGROUND

PRIMARY

Kilim Elementary School
Brgy. Kilim Baybay City, Leyte
SY: 1998-1999

SECONDARY

Baybay National High School
30 de Diciembre St., Baybay City, Leyte
SY: 2002-2003

TERTIARY

Bachelor of Science in Agribusiness
Visayas State University
Visca, Baybay City, Leyte
SY: 2019-2020

SKILLS & QUALIFICATIONS

Proficient in Microsoft Office Applications (Word, Excel, Power point)
Bookbinding
Experienced Department clerk and dDRC
College Graduate
Willing to work individually or as a part of a team

REFERENCES**Charlindo S. Torrion, Head**

Department of Meteorology
Visayas State University
Contact Number: 09190068626

Nilo L. Leorna, Director

Renewable Energy Research Center,
Visayas State University
Contact Number: 09996915424

Eldon P. De Padua, Former Director

Renewable Energy Research Center,
Visayas State University
Contact Number: 09159675079