

APPLICATION LETTER

Jon Jay B. Opon
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HONEY SOFIA V. COLIS
Director, HRMO

My name is **Jon Jay B. Opon**, showing my utmost interest in applying for the **Part-Time Position (IHK)** at your esteemed institution. I am excited to submit my application and express my strong interest in joining your institution.

I earned my **Bachelor of Physical Education** degree at **Visayas State University** in the year 2024 and was given the **Student Teaching Proficiency Award**. I passed the **Licensure Examination for Teachers** last March 2025.


Regarding my teaching experience, I handled JHS MAPEH subjects and at the same time was entrusted some Sports Officiating duties during the School Intramurals and City Meet. With this humbling experience I gained a teaching experience as teacher. I believe I am also equipped with institutional skills and knowledge through formal education, training, experience and exposure.

I firmly believe that this institution will greatly contribute to my professional and personal growth in the field of teaching in terms of guiding learners to aim for excellence and nurturing them to become individuals who acknowledges their full potential.

I appreciate your consideration, and I look forward to discussing this opportunity of application with you at your convenient time.

Thank you for your time and consideration.

Sincerely,


Jon Jay B. Opon
Teacher Applicant