

April 21, 2025

MARILYN M. BELARMINO
Director, Graduate Education
Visayas State University
Visca, Baybay City, Leyte

Dear Director Belarmino,

I am writing to express my interest in the Educational Research Assistant position at Visayas State University (VSU). As a magna cum laude graduate of BS Biotechnology from VSU and a current Research Assistant at Holy Name University, I have gained valuable experience in interdisciplinary research, research training facilitation, and administrative support. These experiences have enabled me to exemplify integrity, deliver service excellence, and communicate effectively—core competencies that align with the requirements of the position.

Thank you for considering my application. I look forward to the opportunity to contribute to the Graduate Education Office and support the university's goals.

Sincerely,

Via Dabatian