



CEL-ANN JOY VERUEN IMPAS
Career Service Professional Examination Passer

Objective: To be able to work in any position where I could utilize and further develop my skills and ability for continuous growth and for the company development as well.



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Basey, Samar

WORK EXPERIENCE

Center Supervisor

International Cultural Studies and Education Corporation
Mandaue City, Cebu
April 2018 – February 2019

Training Head

Philippine Oppo Mobile Technology, Inc.
Eastern Visayas Region
Tacloban City
July 2017 – March 2018

Account Executive

Cebu AdConsultants, Inc.
Labangon, Cebu City
June 2016 – May 2017

Student Assistant

Eastern Visayas State University
Dean's Office, College of Engineering
July 2015 – March 2016
Supply Office
July 2012 – March 2014

EDUCATION

Bachelor of Science in Entrepreneurship
Eastern Visayas State University
Tacloban City, Leyte
2016

SEMINARS / TRAINING ATTENDED

Ethics and Professionalism

College of Business and Entrepreneurship
Eastern Visayas State University
Tacloban City | August 17, 2015

Consumer Education Seminar

Eastern Visayas State University
Tacloban City | October 9, 2015

How to Organize A Seminar

Eastern Visayas State University
Tacloban City | December 17, 2015

Understanding Public Opinion

College of Business and Entrepreneurship
Eastern Visayas State University
Tacloban City | August 17, 2015

WIWAG Business Week

Embassy of Switzerland and College of Business and Entrepreneurship, Eastern Visayas State University
June 16-19, 2014

Generating Opportunities and Achievements for Leadership Success

Tacloban City
March 10, 2016

SKILLS

Presentation & Public Speaking



Active Listening



Perseverance



Written & Oral Communication



Creativity & Problem Solving



Arithmetic Operation



Analysis & Thinking



TECHNICAL SKILLS

Knowledgeable in the following office:

- MS Word
- MS Excel
- MS PowerPoint
- MS Publisher

Good in managing emails

Knows to operate zoom and google met

Proficient in Data encoding and Monitoring

PDF Conversion to another format and editing

Good in taking notes and making minutes of meeting

Meeting set-up and activities planner

LANGUAGE

English



Tagalog



PERSONAL INFORMATION

Age: 30
Gender: Female
Birthday: July 25, 1993
Address: Brgy. Salvacion, Basey, Samar
Citizenship: Filipino
Status: Married
Height: 5'3"
Weight: 44kg
Hair color: Black