

August 1, 2022

MAGDALENE C. UNAJOAN

Department Head

Department of Computer Science and Technology (DCST)

Visayas State University

Visca, Baybay City, Leyte 6521A

Dear Ma'am,

I am writing to express my interest in applying for a vacant position you posted recently. I would love to take this opportunity to improve my skills and to serve the university in full capacity and commitment.

I am currently teaching teens and young adults in our church and also experienced 1-year teaching at Visayas State University as a part-time instructor. It challenged me not just mentally but also in my personality and patience. And I would love to continue teaching and experience more as it can help me grow on my knowledge and skills.

I also took 18-supplementary units for education, and I would love to apply everything I have learned. I also have been engaged in some organization and out-of-school activities that developed my self-confidence, teaching, and leadership skills.

Attached is a copy of my resume, TOR, and other supporting documents.

I am willing to come for an interview at your convenient time.

Thank you, and God bless!

Sincerely,


ABEGAIL O. PESERAL