

August 18, 2023

Shalom Grace C. SUGANO

Department Head

Vsu Intergrated High School

VSU INTERGRATED HIGH SCHOOL

Visca, Baybay, Leyte, 6521-A

Tel: 565-0600 loc. 1074 (JHS); 1075 (SHS)

RE: Social Studies Instructor Application

Dear Ma'am/Sir,

I am Jose Nilo Dinglasa, a graduate of Bachelor of Secondary Education Major in Social Studies in Visayas State University, A newly Licensed Professional Teacher passer of March 2023. My purpose in writing is to get an entry opportunity to apply for the position of Social Science Instructor. I am a fresh graduate and want to start my career here in your institution. I believe this is a great working environment for me to apply my knowledge and passion in the field of teaching. It's my pleasure to be part of such a high-level professional environment wherein I love to continually develop professionally to further improve the sets of knowledge and skills I have. I have no experience yet working in any private/government educational institution. However, I am certain that I have the necessary skills to successfully do the job adeptly and contribute in the institution with the quality service of teaching I can offer. Teaching is my passion and aspiration in life and is a great opportunity for me to begin my career here and continue to doing so.

I would appreciate the opportunity to discuss my qualifications in detail in person. With this, I attached herewith my CV for your full consideration. If you wish to have a personal interview with me, you can reach me anytime via e-mail at Dinglasajose06@gmail.com or through my mobile number 0926-799-4261. I am looking forward to your affirmative response.

Thank you and God bless.

Respectfully,

JOSE NILO DINGLASA