

CATHLIA B. TAN

Brgy. Marcos Baybay City, Leyte 6521

09073108236

tancathlia@gmail.com

**Career Objective:**

To use my knowledge, skills and teaching pedagogy to foster quality education, creativity, high-order thinking skills and contribute towards developing highly competitive human resources for the 21st century learners.

Personal Profile

Age	25 yrs. old
Date of birth	August 04, 1998
Place of birth	Baybay, Leyte
Nationality	Filipino
Gender	Female
Height	5'3"
Weight	60kg
Civil Status	Single
Religion	Roman Catholic
Language Spoken	Cebuano, Filipino & English
Father's Name	Danilo S. Tan
Occupation	None
Mother's Name	Corazon B. Tan
Occupation	Housemaid
Home Address	Brgy. Marcos Baybay City, Leyte
Current Address	Brgy. Marcos Baybay City, Leyte

EDUCATIONAL ATTAINMENT**Tertiary**

: Visayas State University
: Bachelor of Culture and Arts Education
: Visca, Baybay City, Leyte
: 2018-2022
: Cum Laude
: Licensed Professional Teacher

Secondary**Senior High School**

: Franciscan College of the Immaculate Conception(FCIC)
: Bonifacio Street Baybay City, Leyte
: 2016-2018
: With Honor

Junior High School

: Bunga National High School
: Bunga Baybay City, Leyte
: 2012-2016
: With Honor(6th)

Elementary : Marcos Elementary School
: Marcos Baybay City, Leyte
: 2006-2012
: First Honorable Mention

EXPERIENCE

- **Regional Training Specialist- Millennial Zeal Technology Corporation (OPPO Phone Company)**
(January 20-July 31, 2023)
 - Conduct training for newly hired and low-sales promoters, sales team, dealers and account manager for sales direction.
 - Ensure the necessary stocks of OPPO phones in the different dealers
 - Ensure proper grooming, unity and respect among the promoters
 - **Elected Government Officials Sangguniang Kabataan Councilor (June 30, 2018-November 30, 2023)**
 - Organized crucial youth-focused events that are equally vital to the development and progress of young people in our barangay.
 - Support all of the youth sector's rights, initiatives and initiatives as a means of empowering and developing.
 - **Teaching Internship Online and Limited Face-to-Face(March-May 2022)**
 - **On call tutor for Elementary students**
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TRAININGS, SEMINAR AND WEBINAR

- Computer Skills Development Training: Improving Classroom Learning Thru ICT (January 1-10, 2024)
 - Upskilling and Reskilling Teaching and Supervision Skills Training (January 15-24, 2024)
 - Inclusive Education Training on Special Education-SPED (February 1-10, 2024)
 - OPPO PH 2023 Train the Trainers Trendsetter(June 19-21, 2023)
 - Content Creation and Photography Training(June 20, 2023)
 - Division School-Based Provision of Technical Assistance on Updates on LR Standards and Processes in the Development and Language Evaluation and Editing of Contextualized Learning Resources(April 8, 2022)
 - Kongreso ng Gurong Mag-aaral (K-GuMa) Para sa Edukasyong Kultural(October 26, 2021)
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QUALIFICATION

- Ability to organize and implement learning situations.
- Ability to work with a team
- Can work under pressure
- Can work with less supervision
- Can practice strategies of inclusivity
- Ability to participate in school management
- Can incorporate new technologies for class
- Ability on how to deal with other people
- Good communication skills

- Ability to promote innovation to learners through: critical thinking, problem solving, communication, cooperation, creativity, and leadership

SKILLS & TALENTS

- Computer literate
 - Photo editing and layout
 - Dancing
 - Acting
 - Cooking
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CHARACTER REFERENCE

- **Daryl Nayre**
Former SK Chairperson of Brgy. Marcos
09455218466
- **May C. Pascual**
VSU DLABS Professor and Guidance Counsellor
09176288757
- **Jennifer Cañete**
Millenial Zeal Technology Corporation (OPPO) System officer
09294970360

I hereby certify that the above information is true and correct to the best of my knowledge and belief.


CATHLIA B. TAN
Applicant