ROSARIO P. ABELA
Department Head
Department of Teacher Education
Visayas State University
Visca, Baybay City, Leyte

Dear Mrs. Abela

I am writing to express my interest in the part-time instructor position within the Department of Teacher Education at Visayas State University. I graduated with a Bachelor of Secondary Education Major in Social Studies from Visayas State University and am eager to begin my teaching career at my alma mater.

Although I do not have formal work experience, my education has given me a solid foundation in Social Studies. I have learned to plan lessons, manage classrooms, and communicate effectively. My academic projects and group work have also helped me develop the skills necessary to teach and engage students.

I am passionate about teaching and excited about the opportunity to contribute to my alma mater. I believe my knowledge and enthusiasm will benefit your department and your students.

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to your team.

Sincerely,

JUSTINE/ANGELU/H. SENO, LPT