

**MARY ANN G. COBICO**

Head

Department of Philosophy and Social Sciences

Visayas State University

Visca, Baybay City, Leyte

Dear Ma'am;

I am writing to inform you of my intent to be a part of your faculty for the first semester of School Year 2025–2026. Being a novice teacher does not mean that I am not capable of contributing something positive to the school community. As long as I am open to learning and improving, I believe I can become an educator who is fully committed to meeting the school's goals and performing at my best in terms of content, knowledge, and pedagogy.

I am originally from Sta. Fe, Leyte, and I recently moved here to Baybay City to find teaching opportunities and experience a new environment. It has always been my life mantra to step out of my comfort zone—to try new things and grow beyond my past. I am an alumnus of Leyte Normal University (LNU), a premier teacher education institution in the country known for exemplifying integrity, excellence, and service. I graduated with a degree in Bachelor of Secondary Education, Major in Social Studies, and was awarded Magna Cum Laude. Who I am today is a reflection of all the lessons and experiences I've had in life. I will use them as my strength to inspire and contribute to your humble university.

I am currently a graduate student at the University of Perpetual Help System DALTA – Las Piñas, pursuing a master's degree in Social Science. I passed both the March 2024 Licensure Examination for Teachers (LET) and the Civil Service Exam – Professional Level. Learning is indeed a continuous process. I have realized that the key to becoming an effective teacher is to engage in continuous professional development, and I believe your school can offer opportunities for training that will help me grow and mature in the teaching profession. In return, I will do my best to contribute meaningfully to your department.

Attached herewith are my relevant documents for your review. Thank you very much for taking the time to consider my application. I look forward to your favorable response.

Thank you once again for considering my application.

Sincerely,

**Jonathan P. Dagami, LPT**

Applicant